

CLAXTON & SAND HUTTON PARISH COUNCIL

THE BYRE, FIELD HOUSE FARM
THORNTON-LE-CLAY
YORK, YO60 7QA
TEL: 01904 468773 EMAIL: ClaxtonSH@outlook.com

To all members of the Council

You are hereby summoned to attend the Annual Meeting of Claxton & Sand Hutton Parish Council to be held remotely on Thursday 06 May 2021 at 6.00 p.m. for the purpose of transacting the following business.

F.A. Hill Clerk to the Council

AGENDA

1. To elect Chairman for 2021-2022
2. To receive the Chairman's declaration of acceptance of office
3. To elect Vice-Chairman for 2021-2022
4.
 - a) To receive apologies for absence given in advance of the meeting
 - b) To consider the approval of reasons given for absence
5. To discuss insurance arrangements for 2021-2022
6. To discuss Training/Professional Development
7. To discuss General Power of Competence
8. To conduct policies review
9. Yorkshire Local Councils Association:
 - a) Membership for 2020-22
 - b) New Code of Conduct produced by The Local Government Association
10. To approve financial documentation for 2019/20:
 - a) Annual Internal Audit Report including page 3 of the Annual Governance and Accountability Return
 - b) Section 1 - Annual Governance Statement on page 4 of the Annual Governance and Accountability Return
 - c) Section 2 - Accounting Statements on page 5 of the Annual Governance and Accountability Return 2020/2021
 - d) the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities
 - Annual Internal Audit Report,
 - Section 1 – Annual Governance Statement,
 - Section 2 – Accounting Statements,
 - Analysis of variances
 - Bank Reconciliation
 - Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

Join Zoom Meeting:

<https://us02web.zoom.us/j/89454070393?pwd=cUtXcHQxaWFQK04wM2JZU0JVbWpaUT09>

Meeting ID: 894 5407 0393, Passcode: 108053