

**To all members of the Council**

You are hereby summoned to attend the Parish Council Meeting of Claxton & Sand Hutton Parish Council to be held remotely on Monday 20 July 2020 at 7.30p.m. for the purpose of transacting the following business.

*F.A. Hill* Clerk to the Council

**AGENDA**

1. To accept apologies for absence
2. To record declarations of interest in items on the agenda
3. To confirm the minutes of the meeting held on Monday 20 January 2020 and Monday 01 June 2020
4. To discuss matters arising from previous minutes:
5. To consider the ordinary vacancy following the parish elections (Thu02May19)
6. **TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC**
7. To discuss, if necessary, long-standing matters:
  - 7.1 Saturday Social
  - 7.2 Communication - Village Website/Facebook
  - 7.3 Highways – Speeding
  - 7.4 Extreme Weather Issues – Flooding
  - 7.5 Neighbourhood Watch
  - 7.6 Phone Box Refurbishments – Claxton (Adopted) / Sand Hutton (BT)
8. To discuss, if necessary, matters raised with/by:
  - 8.1 North Yorkshire County Council
  - 8.2 Ryedale District Council
  - 8.3 North Yorkshire Police
  - 8.4 Parish Liaison Meetings
9. To report and make relevant recommendations on new planning applications:
  - 9.1 20/00457/HOUSE - Erection of single storey side extension and erection of rear conservatory following demolition of existing garage @ Whincott Whinny Lane Claxton
10. To report planning decisions by Ryedale District Council:
11. To report any new correspondence received by the council:
12. To receive matters raised by members:
13. To discuss matters raised by Parish Clerk/Responsible Financial Officer:
  - 13.1 Bookkeeping records for year ending 31Mar18 to date
  - 13.2 Financial Management - Internal Control Check(s), Internal/External Audits, Asset Inspections, GDPR
  - 13.3 To report matters raised with/by Yorkshire Local Councils Association
  - 13.4 To approve the following payments:

13.4.1 Zurich	Insurance	100370	£257.60
13.4.2 YLCA	Subscription	100371	£135.00
13.4.3 NYCC	Street Light Energy	100372	£578.42
13.4.4 NYCC	Street Light Maintenance	100373	£90.89
13.4.5 C Pillow-Charlesworth	Internal Audit	100374	£100.00
13.4.6 HMRC	PAYE	100375	£114.00
13.4.7 Parish Clerk	Home Work Allowance	100376	£26.25
13.4.8 Parish Clerk	Expenses	100377	£12.85
14. To discuss/confirm the dates of the future meetings on Mondays at 7.30p.m. in the Village Hall, Sand Hutton as:  
21Sep20 and 16Nov20, 18Jan21, 15Mar21, 17May21, 19Jul21, 20Sep21, 15Nov21

**FERA CAR PARKING SCHEME REMINDER**

If you live within the Parish and want to take advantage of FREE weekend parking at FERA visitors car park so you can catch the bus into York/the coast, please email the Parish Clerk with your name, full address and car registration number.

**Instructions for joining meeting remotely**

The meeting will be conducted using the **Zoom** video conferencing system. You can join the meeting from a Personal Computer or Smart Phone using the following link:

<https://us04web.zoom.us/j/8795559969?pwd=UGNhZG5FaFFwdER2VS9jdXhlZGowQT09>

and entering **Meeting ID: 879 555 9969** and **Password: 523267**

Or you can join by telephone on this number: 0203 695 0088

Before joining the meeting, you will be asked to input your Meeting id via the keypad.

Note that call charges may apply.