

## CLAXTON & SAND HUTTON PARISH COUNCIL

### To all members of the Council

You are hereby summoned to attend the Parish Council Meeting of Claxton & Sand Hutton Parish Council to be held in Sand Hutton Village Hall on Monday 15 January 2024 at 7.30p.m. for the purpose of transacting the following business.

*F.A. Hill* Clerk to the Council

### AGENDA

1. a) To receive apologies for absence given in advance of the meeting  
b) To consider the approval of reasons given for absence
2. To record declarations of interest in items on the agenda
3. To discuss the casual vacancy
4. To confirm the minutes of the meetings held on Monday 20 November 2023
5. To discuss matters arising from previous minutes:  
- Phone Box in Sand Hutton – BT Consultation/Possible Adoption
6. **TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC**
7. To discuss, if necessary, long-standing matters:  
- Saturday Social  
- Website
8. To report and make relevant recommendations on new planning applications:  
- ZE23/02281/HOUSE - Erection of single storey extension to east elevation, attached carport structure to western elevation and erection of detached studio/store building and detached kennel/gym/store building @ Chapel House, Main Street, Claxton  
- ZE23/06904/FUL - Change of use of existing swimming pool to form 1no. three-bedroom dwelling and existing reception/office building to form 1no. one-bedroom dwelling to include parking and amenity areas @ Claxton Grange, Malton Road, Claxton
9. To report any new correspondence received by the council:
10. To receive matters raised by members:
11. To discuss matters raised with/by Parish Clerk/Responsible Financial Officer:  
- Bookkeeping records for year ending 31Mar24 to date  
- Financial Management  
    -Internet Banking  
- Yorkshire Local Councils Association  
- Payment Approval  
    - Parish Clerk           Salary/PAYE/Expenses  
    - Village Hall           Venue Hire                   £120.00
12. To discuss/confirm the dates of the future meetings as:  
Monday 18<sup>th</sup> March 2024,           Monday 20<sup>th</sup> May 2024,           Monday 15<sup>th</sup> July 2024,  
Monday 16<sup>th</sup> September 2024,   Monday 18<sup>th</sup> November 2024