

## CLAXTON & SAND HUTTON PARISH COUNCIL

### To all members of the Council

You are hereby summoned to attend the Parish Council Meeting of Claxton & Sand Hutton Parish Council to be held in Sand Hutton Village Hall on Monday 15 November 2021 at 7.30p.m. for the purpose of transacting the following business.

*F.A. Hill* Clerk to the Council

### AGENDA

1. a) To receive apologies for absence given in advance of the meeting  
b) To consider the approval of reasons given for absence
2. To record declarations of interest in items on the agenda
3. To confirm the minutes of the meeting held on Monday 20 September 2021
4. To discuss matters arising from previous minutes:
5. To consider the ordinary vacancy following the parish elections (Thu02May19)
6. **TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC**
7. To discuss, if necessary, long-standing matters:
  - 7.1 Saturday Social
  - 7.2 Website – administrator/moderator set up for none Parish Council pages
8. To discuss, if necessary, matters raised with/by:
  - 8.1 North Yorkshire County Council
  - 8.2 Ryedale District Council
  - 8.3 North Yorkshire Police
  - 8.4 Parish Liaison Meetings
9. To report and make relevant recommendations on new planning applications:
  - 9.1 21/01422/CAT - Fell 1no. Austrian Pine, crown reduce 1no. Sycamore @ The Stables Claxton House Main Street Claxton
  - 9.2 21/01443/MFUL - Extension to holiday park to include the siting of 5no. static caravans, 7no. holiday lodges and 6no. glamping pods @ Fox Hill Touring Caravan And Camping Site Claxton To Harton Lodge Road Claxton
  - 9.3 21/01459/CAT - Works to be done to 11 trees: T1 Cherry- To be re pollarded, T2 Mt. Ash- To be removed to ground level, T3 Prunus- To be formatively pruned long ends drawn back in, T4 Blue Cedar- To be removed to ground level, T5 Birch To be crown reduced by one third & shaped, T6 Whitebeam To be removed to ground level, T7 Apple- To be formatively pruned, T8 Purple Lvd. Plum- To have the long ends drawn back by 600mm to shape contain, T9 Apple- To be reduced down to wall height, T10 Winter Flowering Cherry- To be formatively pruned by tipping back the odd long branch and T11 Prunus- To be removed to ground level @ Sawmill House, Upper Helmsley Road, Sand Hutton
10. To report any new correspondence received by the council:
11. To discuss/grant delegate powers – e.g. planning applications
12. To receive matters raised by members:
13. To discuss matters raised by Parish Clerk/Responsible Financial Officer:
  - 13.1 Bookkeeping records for year ending 31Mar22 to date
  - 13.2 Budget/Precept 2022/2023
  - 13.3 Financial Management
    - 13.3.1 To conduct internal control checks
    - 13.3.2 To discuss internal audit report for year ended 31 March 2021
  - 13.4 Matters raised with/by Yorkshire Local Councils Association
  - 13.5 Payment Approval
    - 13.5.1 Defibrillator spares £94.12
    - 13.3.2 Poppy Wreath £25.00
14. To discuss/confirm the dates of the future meetings as:  
17Jan22, 21Mar22, 16May22, 18Jul22, 19Sep22, 21Nov22

Notice Date – Tuesday 09 November 2021