

CLAXTON & SAND HUTTON PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend the Parish Council Meeting of Claxton & Sand Hutton Parish Council to be held in Sand Hutton Village Hall on Monday 20 November 2023 at 7.30p.m. for the purpose of transacting the following business.

F.A. Hill Clerk to the Council

AGENDA

1. a) To receive apologies for absence given in advance of the meeting
b) To consider the approval of reasons given for absence
2. To record declarations of interest in items on the agenda
3. To discuss the casual vacancy
4. To confirm the minutes of the meetings held on Monday 18 September 2023
5. To discuss matters arising from previous minutes:
- Phone Box in Sand Hutton – BT Consultation/Possible Adoption
6. **TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC**
7. To discuss, if necessary, long-standing matters:
- Saturday Social
- Website
7. To report and make relevant recommendations on new planning applications:
- ZE23/03128/CAT - T1- Oak- Reduce canopy by 25% mainly the sides not the height, removal of two lower limbs @ Oak Tree Cottage 2 Upper Helmsley Road
- ZE23/04660/HOUSE - Formation of additional vehicular access to include dropped kerb onto Main Street to allow the formation of an entry and exit driveway @ 25 Main Street Sand Hutton
9. To report any new correspondence received by the council:
10. To receive matters raised by members:
Remembrance Day Wreath – Annual Procedure
11. To discuss matters raised with/by Parish Clerk/Responsible Financial Officer:
- Bookkeeping records for year ending 31Mar24 to date
- Financial Management
 - Budget 2024/2025
 - Internet Banking
- Yorkshire Local Councils Association
- Payment Approval
 - Parish Clerk Salary/PAYE/Expenses
 - Marmax Bench £536.40
 - Glasdon Litter Bin £243.88
 - J&J Rycroft Grass Cutting £1140.00
 - Defib Warehouse Replacement Pads £113.94
12. To discuss/confirm the dates of the future meetings as:
Monday 15th January 2024, Monday 18th March 2024, Monday 20th May 2024,
Monday 15th July 2024, Monday 16th September 2024, Monday 18th November 2024