

Claxton & Sand Hutton Internal Audit

For Y/e 31 March 2020

Carried out by Carrie Pillow AAT Technician of Elker Bookkeeping on 13 May
2020

Observations

1. Missed payment noted to HMRC for £114.00, adding subtotals and check columns to working spreadsheets can prevent this error in future. *Raid*
2. Can I ask are the Counsellors happy that the current account is holding the majority of funds and not using the savings account to the full potential.
3. It is noted that all invoices are present and correct, with no prepayments made awaiting invoices, this is an improvement in accounting practice. ✓
4. Street Lighting - are the Counsellors happy that the current budget is flexible enough, taking into account any potential uplift that may occur, can I suggest 'prudence' due to the 2019 street lighting figure being under budgeted.