

**CLAXTON & SAND HUTTON PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, SAND HUTTON ON MONDAY 04 APRIL 2016 AT 7.30 P.M.**

**MEMBERS PRESENT:**

Cllr Dr C Hall (CH)

Cllr P Stott (PS)

Cllr Mrs J Whiteley (JW)

**IN ATTENDANCE:**

Fiona Hill – Parish Clerk (FH)

**MEMBERS OF PUBLIC PRESENT:**

1

**16/92 TO ACCEPT APOLOGIES FOR ABSENCE:**

None

**16/93 TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:**

None

**16/94 TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON MONDAY 22 FEBRUARY 2016:**

These minutes were approved.

**16/95 TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:**

# Road Mirrors – The Parish Council agreed no further action would be taken, so this item could be removed from the agenda

# Wooden Parish Maps – The Parish Council agreed no further action would be taken, so this item could be removed from the agenda

# War Memorial (Ref: 30811) – FH was asked to contact York Stone Yard to obtain a replacement cost.

**16/96 TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC:**

- Cyclists riding inconsiderately was an issue within the parish, so FH was asked to write to local cycling clubs asking them to follow recognized good practice

- Speeding continued to be a concern and FH would contact the volunteer group for further details.

**16/97 TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:**

- 6.1 Saturday Social – CH reported that plans were in place
- 6.2 Communication – Village Website, High Speed Broadband – FH reported that work on website is ongoing
- 6.3 Highways  
CH had received an acknowledge to the letter regarding issues with the development at Gravel Pit Farm. FH would ask NYCC about D.I.Y. pothole repairs.
- 6.4 Extreme Weather Issues - Flooding – PH reported that he was about to draft a letter to all relevant parties about the outstanding issue on land owned by Mr Jones.
- 6.6 Neighbourhood Watch (NHW) – NTR

**16/98 TO DISCUSS, IF NECESSARY, MATTERS RAISED WITH/BY:**

- 7.1 North Yorkshire County Council (NYCC)  
The Highways Capital Programme 2016/17 had been circulated by email.
- 7.2 Ryedale District Council (RDC)  
NTR
- 7.3 North Yorkshire Police (NYP)  
NTR
- 7.4 Parish Liaison Meetings  
FH would ask when the next meeting is.

**16/99 TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:**

1. 16/00355/CAT Marklands, Main Street, Claxton
  2. 16/00482/CAT Claxton House, Main Street, Claxton
- The Parish Council discussed both planning applications and it was unanimously agreed that in both cases they had “No Objections”

**16/100 TO REPORT PLANNING DECISIONS BY REYDALE DISTRICT COUNCIL:**

1. 16/00009/FUL Sand Hutton Walled Garden Refusal

**16/101 TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:**

1. H.M. Queen Elizabeth II 90<sup>th</sup> Birthday Commemorative Medal
  2. RDC, 15/01172/TPO – Planning Appeal
- The Parish Council noted the content of both these items

**16/102 TO REPORT MATTERS RAISED BY MEMBERS:**

- Aerobatic Aircraft notice on a daily basis was a nuisance and FH was asked to write to local aerodromes to ask this this is reduced.
- The Parish Council would consider site for bulb planting in Spring 2017

**16/103 TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:**

12.1 Bookkeeping records for year ending 31 Mar 16 to date  
FH found an error, so would correct and circulate after the meeting

12.2 Internal Control Check(s)

These were deferred until the next meeting.

12.3 Work Place Pensions - Staging Date is 01 July 2017

NTR

**The Pensions Regulator "Duties Checker" –**

**As it is an employer who must provide a pension:**

- |  |                                      |
|--|--------------------------------------|
| <b>i) Confirm who to contact -</b>               | <b>Done (See minutes Mon28Sep15)</b> |
| <b>ii) Choose a pension scheme -</b>             | <b>To Do (Deadline - 01Jan17)</b>    |
| <b>iii) Work out who to put into a pension -</b> | <b>To Do (Deadline - 01Jul17)</b>    |
| <b>iv) Write to your staff -</b>                 | <b>To Do (Deadline - 15Sep17)</b>    |
| <b>v) Declare your compliance -</b>              | <b>To Do (Deadline - 30Nov17)</b>    |

12.4 To report matters raised with/by Yorkshire Local Councils Association  
The Parish Council unanimously agreed to by one-seventh (£16.43) of the total cost (£115.00) of a training course in April 2015, which FH had express a desire to attend.

12.6 To approve the following payments:

Fiona Hill	Salary	£134.73	100253
YLCA	Subs	£124.00	100254
NYCC	Street Light Energy Costs	£254.99	100255
Zurich	Insurance	£251.85	100256
Fiona Hill	Expenses	£9.60	100257
Kilmartins	Village Green shrubbery works	£40.00	100258

**16/104 TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON MONDAYS AT 7.30 P.M. IN THE VILLAGE HALL, SAND HUTTON AS:**

23 May 2016:	7.00 p.m.	Annual Parish Meeting
	7.15 p.m.	Annual Parish Council Meeting
	7.30 p.m.	Ordinary Parish Council Meeting

04 July 2016	08 August 2016	
26 September 2016	07 November 2016	12 December 2016

**FERA CAR PARKING SCHEME REMINDER**

If you live within the Parish and want to take advantage of FREE weekend parking at FERA visitors car park so you can catch the bus into York/the coast, please email the Parish Clerk with your name, full address and car registration number.