

CLAXTON & SAND HUTTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, SAND HUTTON ON MONDAY 07 DECEMBER 2015 AT 7.30 P.M.

MEMBERS PRESENT:

Cllr Dr C Hall (CH) Cllr P Stott (PS) Cllr Mrs J Whiteley (JW)

IN ATTENDANCE:

Fiona Hill – Parish Clerk (FH)
RDC Cllr Caroline Goodrick (CG)
Sara Esler (SE)

MEMBERS OF PUBLIC PRESENT:

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16/53 TO ACCEPT APOLOGIES FOR ABSENCE:

None

16/54 TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:

None

The Parish Council unanimously agreed to co-opt Sara Esler as a member, proposed: PS, seconded: CH

16/55 TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON MONDAY 26 OCTOBER 2015:

These minutes were approved along with those for Mon28Sep15

16/56 TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:

- # Road Mirrors - NTR
- # Wooden Parish Maps - NTR
- # War Memorial (Ref: 30811) - NTR

16/57 TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC:

None

16/58 TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:

- 6.1 Saturday Social – CH advised that everything was in hand
- 6.2 Communication – Village Website, High Speed Broadband - NTR
- 6.3 Highways – The Parish Council would like a 20MPH speed limit in Sand Hutton between the telephone box to the Vicarage and the School
Governors and Head Teacher were in favour. FH was asked to write to NYCC Highways (Richard Marr), copying in NYCC Cllr Clare Wood, requesting this.
- 6.4 Extreme Weather Issues - Flooding – PS advised that everything appeared OK at the moment
- 6.6 Neighbourhood Watch (NHW) – NTR

16/59 TO DISCUSS, IF NECESSARY, MATTERS RAISED WITH/BY:

- 7.1 North Yorkshire County Council (NYCC)
NTR
- 7.2 Ryedale District Council (RDC)
NTR
- 7.3 North Yorkshire Police (NYP)
NTR
- 7.4 Parish Liaison Meetings
NTR

16/60 TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:

- 1. 15/01172/TPO Copper oin, Main Street, Claxton
PS had assisted FH with wording for a reply by email, as an extension was not granted.
- 2. 15/01257/OBL Land at OS field 4973, Claxton
FH was asked to write to RDC advising "No Objections"
- 3. 15/01328/CAT Whitwell farm, Main Street, Claxton
FH was asked to write to RDC advising "No Objections"
- 4. 15/01400/CAT Ashtree House, Main Street, Claxton
FH was asked to write to RDC advising "No Objections"

16/61 TO REPORT PLANNING DECISIONS BY REYDALE DISTRICT COUNCIL:

None

16/62 TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:

None

16/63 TO REPORT MATTERS RAISED BY MEMBERS:

- 1. Charitable Donations
This was discussed at length and it was unanimously agreed that the current policy was still OK

It was unanimously agreed that a litter pick would be arranged to coincide with national arrangements for H.M. Queen Elizabeth II 90th Birthday arrangements.

16/64 TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:

- 12.1 Bookkeeping records for year ending 31 Mar 16 to date
FH circulated copies
- 12.2 Internal Control Check(s)
These were conducted and everything was found to be in order.
- 12.3 Work Place Pensions - Staging Date is 01 July 2017
NTR

The Pensions Regulator "Duties Checker" - As it is an employer who must provide a pension:

- i) Confirm who to contact - Done (See minutes Mon28Sep15)
- ii) Choose a pension scheme - To Do (Deadline - 01Jan17)
- iii) Work out who to put into a pension - To Do (Deadline - 01Jul17)

- iv) Write to your staff - To Do (Deadline - 15Sep17)
- v) Declare your compliance - To Do (Deadline - 30Nov17)

12.4 Budget/Precept 2016/2017

FH had prepared a draft, which was discussed and amended. FH would prepare a final draft for approval at the January 2016 meeting.

12.5 To report matters raised with/by Yorkshire Local Councils Association

12.5.1 Accounts/Finance Training Event (Fri26Nov15)

FH advised that she had attended this event and the Parish Council unanimously agreed to pay one-seventh of the cost (£115.00) = £16.43

12.6 To approve the following payments:

Fiona Hill	Salary	£134.81	100242
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J&J Rycroft	Grass Cutting	£1764.00	100244

16/65 TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON MONDAYS AT 7.30 P.M. IN THE VILLAGE HALL, SAND HUTTON AS:

11 January 2016	22 February 2016	04 April 2016
23 May 2016	04 July 2016	08 August 2016
26 September 2016	07 November 2016	12 December 2016

FERA CAR PARKING SCHEME REMINDER

If you live within the Parish and want to take advantage of FREE weekend parking at FERA visitors car park so you can catch the bus into York/the coast, please email the Parish Clerk with your name, full address and car registration number.