

CLAXTON & SAND HUTTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, SAND HUTTON ON WEDNESDAY 10 AUGUST 2016 AT 7.30 P.M.

MEMBERS PRESENT:

Cllr Mrs S Esler (SE)

Cllr Dr C Hall (CH)

Cllr P Stott (PS)

IN ATTENDANCE:

Fiona Hill – Parish Clerk (FH)

MEMBERS OF PUBLIC PRESENT:

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17/27 TO ACCEPT APOLOGIES FOR ABSENCE:

Cllr Mrs J Whiteley (JW)

17/28 TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:

None

17/29 TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON MONDAY 04 JULY 2016:

These minutes were approved.

17/30 TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:

War Memorial (Ref: 30811) – NTR

17/31 TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC:

NTR

17/32 TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:

6.1 Saturday Social – Plans were discussed

6.2 Communication:

Village Website – More progress is been made

High Speed Broadband – NTR

6.3 Highways – The recent five day road closure, for kerbing, was felt to be unnecessary and poorly signed

6.4 Extreme Weather Issues:

Flooding – PS had a meeting at 10.00 tomorrow with NYCC

6.5 Neighbourhood Watch (NHW) – FH would contact Gail Cooke, RDC for an update on this scheme

6.6 Parish Council vacancies – NTR

17/33 TO DISCUSS, IF NECESSARY, MATTERS RAISED WITH/BY:

- 7.1 North Yorkshire County Council (NYCC) – had emailed a list and map of street lights in the parish.
- 7.2 Ryedale District Council (RDC) – NTR
- 7.3 North Yorkshire Police (NYP) - NTR
- 7.4 Parish Liaison Meetings – Next meeting 19 October 2016

17/34 TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:

- 1. 16/01127/FUL Building adjacent Chestnut Farm, Main Street, Sand Hutton
Cllrs unanimously agreed “No Objection”

17/35 TO REPORT PLANNING DECISIONS BY REYDALE DISTRICT COUNCIL:

None

17/36 TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:

None

17/37 TO REPORT MATTERS RAISED BY MEMBERS:

Constant aircraft noise was still a nuisance and FH was asked to report it to North Yorkshire Police.

17/38 TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:

- 1 Bookkeeping records for year ending 31 Mar 17 to date
FH circulated copies

- 2 Internal Control Check(s)
These were done – refer to forms in finance file

- 3 Internal Audit

3.1 Risk Management
FH advised this was still WIP

3.2 Information Commissioners Office
FH advised this was still WIP

- 4 Work Place Pensions - Staging Date is 01 July 2017

PS had attended the YLCA seminar. It was felt that the parish Council should join the government “Nest” Pension Scheme in time for the staging date. FH had taken a copy of the General Notice received from her daytime employees, which she would place on file for future reference.

The Pensions Regulator "Duties Checker" - As it is an employer who must provide a pension:

- i) Confirm who to contact - Done (See minutes Mon28Sep15)
- ii) Choose a pension scheme - To Do (Deadline - 01Jan17)
- iii) Work out who to put into a pension - To Do (Deadline - 01Jul17)
- iv) Write to your staff - To Do (Deadline - 15Sep17)
- v) Declare your compliance - To Do (Deadline - 30Nov17)

12.5 To report matters raised with/by Yorkshire Local Councils Association

NTR

12.6 To approve the following payments:

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|------------|---------------------|---------|--------|
| Fiona Hill | Salary | £136.45 | 100264 |
| Fiona Hill | Home Work Allowance | £25.00 | 100265 |

**17/39 TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON
MONDAYS AT 7.30 P.M. IN THE VILLAGE HALL, SAND HUTTON AS:**

26 September 2016

07 November 2016

12 December 2016

FERA CAR PARKING SCHEME REMINDER

If you live within the Parish and want to take advantage of FREE weekend parking at FERA visitors car park so you can catch the bus into York/the coast, please email the Parish Clerk with your name, full address and car registration number.