

**CLAXTON & SAND HUTTON PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, SAND HUTTON ON MONDAY 12 DECEMBER 2016 AT 7.30 P.M.**

**MEMBERS PRESENT:**

Cllr Mrs S Esler (SE)

Cllr P Stott (PS)

Cllr Mrs J Whiteley (JW)

**IN ATTENDANCE:**

Fiona Hill – Parish Clerk (FH)

**MEMBERS OF PUBLIC PRESENT:**

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**17/66 TO ACCEPT APOLOGIES FOR ABSENCE:**

Parish Cllr Dr C Hall (CH)

NYCC Cllr Clare Wood (CW)

**17/67 TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:**

None

**17/68 TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON MONDAY 07 NOVEMBER 2016:**

These minutes were approved

**17/69 TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:**

1. War Memorial (Ref: 30811) – NTR

2. Rights of Way - NTR

3. BT – Proposed removal of phone boxes

FH was asked to try and find out if the Parish Council could dispose of the phone box, if it wanted to in the future.

**17/70 TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC:**

FH was asked to write to RD to request a dog litter bin at the end of the bridleway, near the village hall. If a new bin was not available, could the bin be moved from the Claxton Village Green.

**17/71 TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:**

1 Saturday Social – 10Dec16

PC Nick Coning and Gail Cooke, RDC attended.

2 Communication: Village Website/High Speed Broadband – NTR

3 Highways – NTR

4 Extreme Weather Issues - Flooding – NTR

5 Neighbourhood Watch (NHW) – NTR

6 Parish Council vacancies – NTR

**17/72 TO DISCUSS, IF NECESSARY, MATTERS RAISED WITH/BY:**

- 1 North Yorkshire County Council (NYCC) – NTR
- 2 Ryedale District Council (RDC) – NTR
- 3 North Yorkshire Police (NYP) - NTR
- 4 Parish Liaison Meetings – NTR

**17/73 TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:**

1. 16/01820/MFUL FERA Science Ltd  
Cllrs dealt with this using the “Between Meetings” policy and PS submitted a response on behalf of the Parish Council

**17/74 TO REPORT PLANNING DECISIONS BY REYDALE DISTRICT COUNCIL:**

1. 16/01650/73A Chestnut Farm, Main Street, Sand Hutton Approved

**17/75 TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:**

- Cllrs noted receipt of the following –
1. Enforcement Appeal - Whey Carr Farm, Sand Hutton
  2. Approval Recommendation - FERA

**17/76 TO REPORT MATTERS RAISED BY MEMBERS:**

- A litter pick would be organized as part of the “Great British Spring Clean” on 04/05 March 2017. FH would ask RDC about loaning equipment
- Saturday Socials were planned for 08 April 2017 and 20 August 2017

**17/77 TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:**

1. Bookkeeping records for year ending 31 Mar 17 to date  
FH circulated copies around Cllrs
2. Budget/Precept/Reserves  
Cllrs unanimously agreed a precept of £4789.00 and an expenditure budget of £4980 as shown in the finance file. FH was asked to transfer £5000.00 from the current account to the investment account. Cllrs unanimously adopted the YLCA template Reserves Policy. Cllrs unanimously agreed to remain members of YLCA. FH was asked to send a thank you to Bill Heath for grass cutting the village green.
3. Internal Control Check(s)  
These were deferred until the next meeting
4. Work Place Pensions - Staging Date is 01 July 2017  
NTR

5. To report matters raised with/by Yorkshire Local Councils Association  
FH had circulated the White Rose Update by email

6. To approve the following payments:

Fiona Hill	Salary	£136.45	100272
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HMRC	PAYE	£306.00	100274
YLCA	Pension Seminar	£36.00	100275
J&J Rycroft	Grass Cutting	£1764.00	100276

**17/78 TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON  
MONDAYS AT 7.30 P.M. IN THE VILLAGE HALL, SAND HUTTON AS:**

30 January 2017  
26 June 2017  
06 November 2017

13 March 2017  
07 August 2017  
11 December 2017

08 May 2017\*  
25 September 2017

\*The Annual Parish Meeting and The Annual Parish Council Meeting will be held before the Parish Council Meeting

The Pensions Regulator "Duties Checker" - As it is an employer who must provide a pension:

- i) Confirm who to contact - Done (See minutes Mon28Sep15)
- ii) Choose a pension scheme - To Do (Deadline - 01Jan17)
- iii) Work out who to put into a pension - To Do (Deadline - 01Jul17)
- iv) Write to your staff - To Do (Deadline - 15Sep17)
- iv) Declare your compliance - To Do (Deadline - 30Nov17)Letter Code - 1247887643

**FERA CAR PARKING SCHEME REMINDER**

If you live within the Parish and want to take advantage of FREE weekend parking at FERA visitors car park so you can catch the bus into York/the coast, please email the Parish Clerk with your name, full address and car registration number.