

**CLAXTON & SAND HUTTON PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, SAND HUTTON ON MONDAY 23 MAY 2016 AT 7.30 P.M.**

**MEMBERS PRESENT:**

Cllr Mrs S Esler (SE)

Cllr Dr C Hall (CH)

Cllr P Stott (PS)

Cllr Mrs J Whiteley (JW)

**IN ATTENDANCE:**

Fiona Hill – Parish Clerk (FH)

**MEMBERS OF PUBLIC PRESENT:**

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**17/1 TO ACCEPT APOLOGIES FOR ABSENCE:**

None

**17/2 TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:**

None

**17/3 TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON MONDAY 04 APRIL 2016:**

These minutes were approved.

**17/4 TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:**

# War Memorial (Ref: 30811) – NTR

**17/5 TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC:**

- Queen Birthday Event – 11 June 2016

The Saturday Social would assist with funding. The Parish Council would consider a grant of up to £100.00

**17/6 TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:**

6.1 Saturday Social – NTR

6.2 Communication – Village Website, High Speed Broadband – NTR

6.3 Highways - CH had not received a response to the letter regarding issues with the development at Gravel Pit Farm.

6.4 Extreme Weather Issues - Flooding – NTR

6.5 Neighbourhood Watch (NHW) – NTR

6.6 Parish Council vacancies - NTR

**17/7 TO DISCUSS, IF NECESSARY, MATTERS RAISED WITH/BY:**

7.1 North Yorkshire County Council (NYCC) - NTR

7.2 Ryedale District Council (RDC) - NTR

7.3 North Yorkshire Police (NYP) - NTR

7.4 Parish Liaison Meetings – NTR

**17/8 TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:**

1. 16/00699/FUL York House, Main Street, Claxton  
No objection, but the development must be considered part of York House and not a separate accommodation, as there is no access.
2. 16/00729/MFUL Gravel Pit Farm, Sand Hutton  
No objection, but would like to see a condition that lorries approach from the A64, past the Defra building, to avoid heavy traffic through the villages.
3. 16/00800/FUL Fox Hill Touring caravan and camping Site, Claxton  
No Objection

**17/9 TO REPORT PLANNING DECISIONS BY REYDALE DISTRICT COUNCIL:**

1. 16/00168/FUL Lobster House, Malton Road, Claxton Approval
2. 16/00181/OUT Land Adj to Holly Lodge North, Claxton Approval

**17/10 TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:**

1. RDC – 16/00009/FUL – Planning Appeal  
The Parish Council noted the content of this letter

**17/11 TO REPORT MATTERS RAISED BY MEMBERS:**

None.

**17/12 TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:**

12.1 Bookkeeping records for year ending 31 Mar 17 to date  
FH circulated copies

12.2 Internal Control Check(s)  
FH introduced a new template recommended by YLCA

12.3 Internal Audit  
FH reported that this had taken place on Tue26Apr16 and the report had been received, which was work in progress

12.4 Work Place Pensions - Staging Date is 01 July 2017  
NTR

The Pensions Regulator "Duties Checker" - As it is an employer who must provide a pension:

- i) Confirm who to contact - Done (See minutes Mon28Sep15)
- ii) Choose a pension scheme - To Do (Deadline - 01Jan17)
- iii) Work out who to put into a pension - To Do (Deadline - 01Jul17)
- iv) Write to your staff - To Do (Deadline - 15Sep17)
- v) Declare your compliance - To Do (Deadline - 30Nov17)

12.5 To report matters raised with/by Yorkshire Local Councils Association  
NTR

12.6 To approve the following payments:

Fiona Hill	Salary	£138.17	100259
YLCA	Internal Audit	£60.00	100260
C Kilmatin	Grass Cutting	£40.00	100261

**17/13 TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON  
MONDAYS AT 7.30 P.M. IN THE VILLAGE HALL, SAND HUTTON AS:**

04 July 2016

08 August 2016

26 September 2016

07 November 2016

12 December 2016

FERA CAR PARKING SCHEME REMINDER

If you live within the Parish and want to take advantage of FREE weekend parking at FERA visitors car park so you can catch the bus into York/the coast, please email the Parish Clerk with your name, full address and car registration number.