

CLAXTON & SAND HUTTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, SAND HUTTON ON MONDAY 26 SEPTEMBER 2016 AT 7.30 P.M.

MEMBERS PRESENT:

Cllr Dr C Hall (CH)

Cllr P Stott (PS)

Cllr Mrs J Whiteley (JW)

IN ATTENDANCE:

Fiona Hill – Parish Clerk (FH)

RDC Cllr C Goodrick

MEMBERS OF PUBLIC PRESENT:

2

17/40 TO ACCEPT APOLOGIES FOR ABSENCE:

NYCC Cllr C Wood

17/41 TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:

None

17/42 TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON WEDNESDAY 10 AUGUST 2016:

These minutes were approved

17/43 TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:

1. War Memorial (Ref: 30811) – NTR
2. Air Traffic Noise – CH had kept a record and was alarmed at how much there was. FH was asked to contact Linton and Full Sutton Air Traffic Control to ask if there was a map of controlled and permitted air space.

17/44 TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC:

- BT Phone Box, Sand Hutton – PS reported that a notice had appeared inside stating that a 42 day consultation had commenced, as BT wanted to remove the box. There were concerns about this, due to the very poor mobile signal in the area, which would result in the lack of amenity for parishioners. FH was asked to contact BT to seek further information.
- Speeding/Heavy Traffic – there was continued concern about this matter and the Parish Council acknowledge that they need to try again to get some sort of resolution to this matter. FH was asked to contact Community Speed Watch, C/o North Yorkshire Police to seek advice on what they could do to assist with this matter. The local PCSO, Nick Coning, along with Gail Cooke, RDC, would be invited to the next Saturday Social.

17/45 TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:

- 6.1 Saturday Social – 10Dec16, 1030-1230, Christmas Theme
- 6.2 Communication:
Village Website – More progress is been made
High Speed Broadband – Available now with Plusnet, BT November
- 6.3 Highways – Yorkshire Marathon, Sun09Oct, Road Closure information on website only
- 6.4 Extreme Weather Issues:
Flooding – PS reported drain jetting had taken place in Sand Hutton and one had been logged for repair
- 6.5 Neighbourhood Watch (NHW) – FH would invite Gail Cooke, RDC to the Saturday Social
- 6.6 Parish Council vacancies – NTR

17/46 TO DISCUSS, IF NECESSARY, MATTERS RAISED WITH/BY:

- 7.1 North Yorkshire County Council (NYCC) – had emailed a list and map of street lights in the parish.
- 7.2 Ryedale District Council (RDC) – NTR
- 7.3 North Yorkshire Police (NYP) - NTR
- 7.4 Parish Liaison Meetings – Next meeting Wed19Oct16, 6.30 p.m.

17/47 TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:

1. 16/00748/LBC Lobster Cottage, Malton Road, Claxton
Cllrs unanimously agreed “No Objection”

17/48 TO REPORT PLANNING DECISIONS BY REYDALE DISTRICT COUNCIL:

None

17/49 TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:

1. NYCC – Rights of Way
FH had received two copies for each village of the definitive map. CH/PS took them to check that they included all known ROW.

17/50 TO REPORT MATTERS RAISED BY MEMBERS:

- Spring Bulb Planting – CH/PS would arrange a working party to discuss.
- Autumn Litter Pick – JW would find out when the last grass cut would take place, then PS would advise FH of the date, so she would request the loan of litter pickers and arrange collection of rubbish
- The Parish Council agreed that PS could spend £25.00 on a wreath for the War Memorial from the British Legion.

17/51 TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:

- 1 Bookkeeping records for year ending 31 Mar 17 to date
FH circulated copies
- 2 Internal Control Check(s)
These were done – refer to forms in finance file
- 3 Internal Audit
- 3.1 Risk Management
FH advised this was still WIP
- 3.2 Information Commissioners Office
FH advised this was still WIP
- 4 Work Place Pensions - Staging Date is 01 July 2017
FH reported that the Pensions Regulator had written with a Letter Code (1247887643), in preparation for the Declaration Of Compliance, after that Staging Date

The Pensions Regulator "Duties Checker" - As it is an employer who must provide a pension:

- i) Confirm who to contact - Done (See minutes Mon28Sep15)
- ii) Choose a pension scheme - To Do (Deadline - 01Jan17)
- iii) Work out who to put into a pension - To Do (Deadline - 01Jul17)
- iv) Write to your staff - To Do (Deadline - 15Sep17)
- iv) Declare your compliance - To Do (Deadline - 30Nov17)

- 12.5 To report matters raised with/by Yorkshire Local Councils Association
1. Reserves Policy – FH would circulate a template
- 12.6 To approve the following payments:

Fiona Hill	Salary	£136.45	100266
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17/52 TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON MONDAYS AT 7.30 P.M. IN THE VILLAGE HALL, SAND HUTTON AS:

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| 07 November 2016 | 12 December 2016 | |
| 30 January 2017 | 13 March 2017 | 08 May 2017 |
| 26 June 2017 | 07 August 2017 | 25 September 2017 |
| 06 November 2017 | 11 December 2017 | |

FERA CAR PARKING SCHEME REMINDER

If you live within the Parish and want to take advantage of FREE weekend parking at FERA visitors car park so you can catch the bus into York/the coast, please email the Parish Clerk with your name, full address and car registration number.