

CLAXTON & SAND HUTTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, SAND HUTTON ON MONDAY 09 APRIL 2018 AT 7.30 P.M.

MEMBERS PRESENT:

Nigel Davis (ND) Dr Caroline Hall (CH) Ms Donna Rankeillor (DR)
Peter Stott (PS) Mrs Jennie Whiteley (JW)

IN ATTENDANCE:

Fiona Hill (FH) – Parish Clerk

MEMBERS OF PUBLIC PRESENT:

1

18/109 TO ACCEPT APOLOGIES FOR ABSENCE:

None

18/110 TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:

None

18/111 TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON MONDAY 05 MARCH 2018:

These minutes along with those for January 2018, were approved

18/112 TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:

None

18/113 TO CONSIDER ANY APPLICATIONS RECEIVED FOR THE VACANCY ON THE PARISH COUNCIL

None

18/114 TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC

The idea of an information centre in the Claxton phone box was discussed. The Parish Council like the idea in principle, but were unsure about some of the ideas, so would discuss further. It was agreed that notices would be displayed, informing residents that it was the intension to cut down the laurels, which have grown up in front of the phone box.

18/115 TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:

- 1 Saturday Social –
Cllrs discussed arrangements and advertising
- 2 Communication - Village Website –
DR reported that she had set up a Claxton & Sand Hutton Community Group on Facebook, which would be launched soon. DR would moderate it and photos were needed. A decision would be made at the May 2018 meeting about the website for storing documents.
- 3 Highways – Speeding/Verge erosion
NYCC had done some repairs.
- 4 Extreme Weather Issues - Flooding –
There had been some flooding recently, but generally the drains appear to be working better.
- 5 Neighbourhood Watch (NHW) – NTR
- 6 War Memorial –
PS has in hand
- 7 Phone Box Refurbishments – Claxton (Adopted) / Sand Hutton (BT) – NTR

18/116 TO DISCUSS, IF NECESSARY, MATTERS RAISED WITH/BY:

- 1 North Yorkshire County Council (NYCC))
- 2 Ryedale District Council (RDC)) NTR
- 3 North Yorkshire Police (NYP))
- 4 Parish Liaison Meetings)

18/117 TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:

None

18/118 TO REPORT PLANNING DECISIONS BY REYDALE DISTRICT COUNCIL:

None

18/119 TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:

None

18/120 TO REPORT MATTERS RAISED BY MEMBERS:

None

18/121 TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:

1. Bookkeeping records for year ending 31 Mar 18 to date
FH circulated copies of the bank reconciliation, along with an Income & Expenditure Report
2. Financial Management - Internal Control, Asset Inspections, Internal/External Audits
PS reported that Mrs Edwards had agreed to conduct the internal audit for £100.00, so the parish council unanimously accepted this

3. To report matters raised with/by Yorkshire Local Councils Association

3.1 General Data Protection Register (GDPR)

DR was appointed Data Protection Office

4. To approve the following payments:

Parish Clerk	Salary	£138.42	100313
YLCA	Subscription	£130.00	100314

Cheque 100312 cancelled

18/122 TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON MONDAYS AT 7.30 P.M. IN THE VILLAGE HALL, SAND HUTTON AS:

14 May 2018*	25 June 2018	06 August 2018
10 September 2018	22 October 2018	03 December 2018

* Annual Parish Meeting	7.00 p.m.
Annual Parish Council Meeting	7.15 p.m.
Parish Council Meeting	7.30 p.m.

The Pensions Regulator "Duties Checker" - As it is an employer who must provide a pension:

- | | |
|---|---------------------------------|
| i) Confirm who to contact | - Done (See minutes Mon28Sep15) |
| ii) Choose a pension scheme | - Done (See minutes Mon26Jun17) |
| iii) Work out who to put into a pension | - Done (See minutes Mon26Jun17) |
| iv) Write to your staff | - Done (See minutes Mon26Jun17) |
| iv) Declare your compliance | - Done (See minutes Mon14Aug17) |

FERA CAR PARKING SCHEME REMINDER

If you live within the Parish and want to take advantage of FREE weekend parking at FERA visitors car park so you can catch the bus into York/the coast, please email the Parish Clerk with your name, full address and car registration number.