

CLAXTON & SAND HUTTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, SAND HUTTON ON MONDAY 11 DECEMBER 2017 AT 7.30 P.M.

MEMBERS PRESENT:

Nigel Davis (ND) Dr Caroline Hall (CH) Ms Donna Rankeillor (DR)
Peter Stott (PS) Mrs Jennie Whiteley (JW)

IN ATTENDANCE:

Fiona Hill (FH) – Parish Clerk

MEMBERS OF PUBLIC PRESENT:

2

18/68 TO ACCEPT APOLOGIES FOR ABSENCE:

NYCC/RDC C Goodrick (CG)

18/69 TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:

None

18/70 TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON MONDAY 06 NOVEMBER 2017:

These minutes were approved

18/71 TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:

- 4.1 Phone Box Refurbishment
Claxton (Adopted by PC) – it was presumed that it would be Spring 2018 before Mr Pote would be able to get the work done.
Sand Hutton (Still owned by BT) – FH had still not managed to make contact with anyone at BT
- 4.2 Grass Verges – Damaged/Erosion, possible installation of posts
Two resident living opposite were not happy about the newly installed white posts. PS gave a brief summary of events. It was unanimously agreed that “you cannot please everyone all of the time”. PS urged discussions between neighbours to discuss a compromise.
- Vacancy – FH reported that RDC had authorized co-option

18/72 TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC:

None

18/73 TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:

- 1 Saturday Social – Sat20Jan18
Cllrs discussed set up, clear up, catering and who wanted tables
- 2 Communication - Village Website –
DR had spoken to Angela Steele and Martin Wheldon

- 3 Highways – Speeding –
CH/PS had spoken to PCSO Nicki Pounder about Operation Spartan (was 95 Alive) about the possibility of Community Speed Watch. This required a large number of complaints submitted to the website, so parishioners would have to be made aware of this. FH was asked to contact NYCC to obtain prices for leasing/hiring the flashing speed signs.
- 4 Extreme Weather Issues - Flooding – NTR
- 5 Neighbourhood Watch (NHW) – NTR
- 6 War Memorial – NTR

18/74 TO DISCUSS, IF NECESSARY, MATTERS RAISED WITH/BY:

- 1 North Yorkshire County Council (NYCC) -
FH had circulated a letter regarding street lighting bulbs
- 2 Ryedale District Council (RDC)
2.1 Request for dog litter bin on bridleway near village hall
Cllrs noted this was now in situ
- FH had circulated a letter regarding rough sleepers
- 4 North Yorkshire Police (NYP) –
FH had circulated an email about police surgeries
- 4 Parish Liaison Meetings – NTR

18/75 TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:

- 1. 17/01408/CAT Granary Cottage, Main Street, Claxton
The Parish Council unanimously agreed “No Objections”

18/76 TO REPORT PLANNING DECISIONS BY REYDALE DISTRICT COUNCIL:

None

18/77 TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:

The Parish Council noted receipt and content of letter from SAAA

18/78 TO REPORT MATTERS RAISED BY MEMBERS:

None

18/79 TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:

- 1. Bookkeeping records for year ending 31 Mar 18 to date
FH circulated copies of the bank reconciliation dated 02 December 2017, showing a bank balance of £10044.70, along with an Income & Expenditure Report
- 2. Internal Control Check(s)
These were deferred until the next meeting.
- 3. Asset Inspections
FH reported that this was WIP
- 4. Internal/External Audits
FH had obtained/circulated a list of quotations. PS would ask Laura Edwards if she would conduct the internal audit.

5. Budget/Precept/Reserves 2018-2019

FH included a updated draft budget on the finance sheet, which was discussed. The Parish Council unanimously agreed a precept of £4909.00 and an expenditure budget totaling £5400.00, proposed PS, seconded CH

6. To report matters raised with/by Yorkshire Local Councils Association
NTR

7. To approve the following payments:

Parish Clerk	Salary	£138.42	100300
Parish Clerk	Salary	£138.42	100301
HMRC	PAYE	£207.60	
100302			
J&J Rycroft	Grass Cutting	£1800.00	
100303			

18/80 TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON MONDAYS AT 7.30 P.M. IN THE VILLAGE HALL, SAND HUTTON AS:

29 January 2018	05 March 2018	09 April 2018
14 May 2018	25 June 2018	06 August 2018
10 September 2018	22 October 2018	03 December 2018

- The Pensions Regulator "Duties Checker" - As it is an employer who must provide a pension:
- i) Confirm who to contact - Done (See minutes Mon28Sep15)
 - ii) Choose a pension scheme - Done (See minutes Mon26Jun17)
 - iii) Work out who to put into a pension - Done (See minutes Mon26Jun17)
 - iv) Write to your staff - Done (See minutes Mon26Jun17)
 - iv) Declare your compliance - Done (See minutes Mon14Aug17)

FERA CAR PARKING SCHEME REMINDER

If you live within the Parish and want to take advantage of FREE weekend parking at FERA visitors car park so you can catch the bus into York/the coast, please email the Parish Clerk with your name, full address and car registration number.