

CLAXTON & SAND HUTTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, SAND HUTTON ON MONDAY 05 MARCH 2018 AT 7.30 P.M.

MEMBERS PRESENT:

Nigel Davis (ND) Peter Stott (PS) Mrs Jennie Whiteley (JW)

IN ATTENDANCE:

Fiona Hill (FH) – Parish Clerk
NYCC/RDC C Goodrick (CG)

MEMBERS OF PUBLIC PRESENT:

1

18/95 TO ACCEPT APOLOGIES FOR ABSENCE:

Parish Cllrs Dr Caroline Hall (CH) and Ms Donna Rankeillor (DR)

18/96 TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:

None

18/97 TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON MONDAY 29 JANUARY 2018:

These minutes were approved

18/98 TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:

None

18/99 TO CONSIDER ANY APPLICATIONS RECEIVED FOR THE VACANCY ON THE PARISH COUNCIL

None

18/100 TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC

None

18/101 TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:

- 1 Saturday Social – NTR
- 2 Communication - Village Website – WIP
- 3 Highways – Speeding – This was discussed at length. PCSO Nikki Pounder and Bridget Scaife, RDC would be invited to the Annual Parish Meeting. FH would contact Sheriff Hutton PC to ask about their recently purchase speed gun
- 4 Extreme Weather Issues - Flooding – NTR
- 5 Neighbourhood Watch (NHW) – NTR
- 6 War Memorial – NTR
- 7 Phone Box Refurbishments – Claxton (Adopted) / Sand Hutton (BT) – NTR

18/102 TO DISCUSS, IF NECESSARY, MATTERS RAISED WITH/BY:

- 1 North Yorkshire County Council (NYCC))
- 2 Ryedale District Council (RDC)) NTR
- 3 North Yorkshire Police (NYP))
- 4 Parish Liaison Meetings)

18/103 TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:

- 1. 18/00161/CAT Clematis Cottage, 5 Upper Helmsley Road, Sand Hutton
No Objection, but feel it would be more sensible to retain the Elm and sacrifice the Maple
- 2. 18/00092/FUL Fox Hill Caravan Park, Claxton
No Objection

18/104 TO REPORT PLANNING DECISIONS BY REYDALE DISTRICT COUNCIL:

None

18/105 TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:

None

18/106 TO REPORT MATTERS RAISED BY MEMBERS:

A litter pick was confirmed for 24Mar18 with RDC lending equipment and collecting arisings.

18/107 TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:

- 1. Bookkeeping records for year ending 31 Mar 18 to date
FH circulated copies of the bank reconciliation dated 02 February 2018, showing a bank balance of £7594.07, along with an Income & Expenditure Report
- 2. Financial Management - Internal Control, Asset Inspections, Internal/External Audits
The internal audit was still to arrange
- 3. To report matters raised with/by Yorkshire Local Councils Association
 - 3.1 Adoption of a planning policy
This was unanimously adopted and signed by the Chairperson
 - 2.2 General Data Protection Register (GDPR)
FH had received further guidance and an audit template, which would be completed and circulated around Cllrs
- 4. To approve the following payments:

Parish Clerk	Salary	£138.42	100307
Parish Clerk	Home Working Allowance	£25.00	
100308			
Parish Clerk	Laptop Share Cost	£81.13	
100309			
Parish Clerk	Expenses	£31.37	
100311			

Cheque 100306 cancelled

Cheque 100310 issued to RDC was not approved and FH was asked to contact RDC

18/108 TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON MONDAYS AT 7.30 P.M. IN THE VILLAGE HALL, SAND HUTTON AS:

09 April 2018

14 May 2018*

10 September 2018

25 June 2018

22 October 2018

06 August 2018

03 December 2018

*	Annual Parish Meeting	7.00 p.m.
	Annual Parish Council Meeting	7.15 p.m.
	Parish Council Meeting	7.30 p.m.

The Pensions Regulator "Duties Checker" - As it is an employer who must provide a pension:

- | | | |
|------|------------------------------------|---------------------------------|
| i) | Confirm who to contact | - Done (See minutes Mon28Sep15) |
| ii) | Choose a pension scheme | - Done (See minutes Mon26Jun17) |
| iii) | Work out who to put into a pension | - Done (See minutes Mon26Jun17) |
| iv) | Write to your staff | - Done (See minutes Mon26Jun17) |
| iv) | Declare your compliance | - Done (See minutes Mon14Aug17) |

FERA CAR PARKING SCHEME REMINDER

If you live within the Parish and want to take advantage of FREE weekend parking at FERA visitors car park so you can catch the bus into York/the coast, please email the Parish Clerk with your name, full address and car registration number.