

CLAXTON & SAND HUTTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, SAND HUTTON ON MONDAY 08 MAY 2017 AT 7.30 P.M.

MEMBERS PRESENT:

Cllr Mrs S Esler (SE) Dr C Hall (CH) Parish Cllr P Stott (PS)
Cllr Mrs J Whiteley (JW)

IN ATTENDANCE:

Fiona Hill – Parish Clerk (FH)

MEMBERS OF PUBLIC PRESENT:

2

18/1 TO ACCEPT APOLOGIES FOR ABSENCE:

None

18/2 TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:

None

18/3 TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON MONDAY 13 MARCH 2017:

These minutes were approved

18/4 TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:

None

18/5 TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC:

None

18/6 TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:

- 1 Saturday Social – 29Apr17 – CH gave a brief report
- 2 Communication: Village Website/High Speed Broadband – FH would check website to ensure the website fulfilled the requirements of the Transparency Code
- 3 Highways – Speeding/Heavy Vehicles/Potholes: FH would speak to NYCC Highways and Cllrs would report via the website “Fix My Street”
- 4 Extreme Weather Issues - Flooding – NTR
- 5 Neighbourhood Watch (NHW) – NTR
- 6 Parish Council vacancies – Nigel Davis was unanimously co-opted, proposed: PS, seconded: JW
There remains one vacancy on the Parish Council
- 7 War Memorial – PS reported that a valuation was WIP

18/7 TO DISCUSS, IF NECESSARY, MATTERS RAISED WITH/BY:

- 1 North Yorkshire County Council (NYCC)
 - 1.1 Rights of Way –
FH was asked to find out if the Parish Council could clear ROWs
- 2 Ryedale District Council (RDC)
 - 2.1 BT Proposed removal of phone box –
PS would obtain a quote for painting the phone boxes
 - 2.2 Request for dog litter bin on bridleway near village hall
FH would chase this up, again
 - 2.3 Restructure of Community Team
Bridget Skaife had requested meeting dates and would attend a meeting
- 3 North Yorkshire Police (NYP) - NTR
- 4 Parish Liaison Meetings – NTR

18/8 TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:

None

18/9 TO REPORT PLANNING DECISIONS BY REYDALE DISTRICT COUNCIL:

None

18/10 TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:

- Clerks & Councils Direct Magazine May 17 – CH took to read

18/11 TO REPORT MATTERS RAISED BY MEMBERS:

- JW reported there was a delay with the grass-cutting, as Rycroft's were currently without a driver.

18/12 TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:

1. Bookkeeping records for year ending 31 Mar 17 to date
NTR – as post year end bank statement not received.
2. Internal Control Check(s)
These were deferred until the next meeting
4. Work Place Pensions - Staging Date is 01 July 2017
Urgent work required, so FH/PS would meet to deal with this
5. To report matters raised with/by Yorkshire Local Councils Association
Cllrs notes receipt of emails circulated by FH regarding – White Rose Update, North Yorkshire Police Fund, Tesco Bags of Help Fund, Precepts, Broadband Fund
6. To approve the following payments:

Fiona Hill	Salary	£138.42	100283
NYCC	Street Light Energy	£254.99	100284
YLCA	Subscription	£128.00	100285
Fiona Hill	Salary	£138.42	100286

**18/13 TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON
MONDAYS AT 7.30 P.M. IN THE VILLAGE HALL, SAND HUTTON AS:**

26 June 2017 14 August 2017 25 September 2017
06 November 2017 11 December 2017
Fiona Davis is the Booking Secretary, so ND would ensure these meeting dates
were in the diary

The Pensions Regulator "Duties Checker" - As it is an employer who must provide a pension:

i)	Confirm who to contact	- Done (See minutes Mon28Sep15)
ii)	Choose a pension scheme	- To Do (Deadline - 01Jan17)
iii)	Work out who to put into a pension	- To Do (Deadline - 01Jul17)
iv)	Write to your staff	- To Do (Deadline - 15Sep17)
iv)	Declare your compliance	- To Do (Deadline - 30Nov17)

Letter Code - 1247887643

FERA CAR PARKING SCHEME REMINDER

If you live within the Parish and want to take advantage of FREE weekend parking at FERA visitors car park so you can catch the bus into York/the coast, please email the Parish Clerk with your name, full address and car registration number.