

CLAXTON & SAND HUTTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, SAND HUTTON ON MONDAY 08 APRIL 2019 AT 7.30 P.M.

MEMBERS PRESENT:

Dr Caroline Hall (CH) Miss Donna Rankeillor (DR) Peter Stott (PS)

IN ATTENDANCE:

Fiona Hill (FH) – Parish Clerk

MEMBERS OF PUBLIC PRESENT:

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20/01 TO ACCEPT APOLOGIES FOR ABSENCE:

Parish Councillors Nigel Davis (ND) and Mrs Jennie Whiteley (JW)
NYCC/RDC Cllr Caroline Goodrick (CG)

20/02 TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:

None

20/03 TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON MONDAY 04 MARCH 2019:

These minutes were approved and signed

20/04 TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:

The Parish Council were disappointed that RDC could not offer any equipment for the litter pick this weekend. FH would ask RDC for grant funding towards purchasing their own.

20/05 TO CONSIDER ANY APPLICATIONS RECEIVED FOR THE VACANCY ON THE PARISH COUNCIL

None

20/06 TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC

None

20/07 TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:

- 1 Saturday Social – Future dates 11May19, 05Oct19
 CH reported that plans were going well
- 2 Communication –
 FH reported her email appeared to have been hacked, so this had been reported to Greenhills IT. The updating of the website was ongoing.
- 3 Highways – Speeding/Verge erosion – NTR
- 4 Extreme Weather Issues - Flooding – NTR
- 5 Neighbourhood Watch (NHW) – NTR
- 6 War Memorial – NTR
- 7 Phone Box Refurbishments – NTR

20/08 TO DISCUSS, IF NECESSARY, MATTERS RAISED WITH/BY:

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|---|---------------------------------------|-----|
| 1 | North Yorkshire County Council (NYCC) | NTR |
| 2 | Ryedale District Council (RDC) | NTR |
| 3 | North Yorkshire Police (NYP) | NTR |
| 4 | Parish Liaison Meetings | NTR |

20/09 TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:

- 19/00339/TPO Oakfield House, Malton Road
The Parish Council unanimously agreed No Objections
- 19/00370/OUT Land adjacent to Holly Lodge, Sand Hutton
The Parish Council agreed to request an extension to the reply deadline, so this could be discussed at the next meeting, as the notification has only just received.
- 19/00390/HOUSE Greystones, Main Street, Sand Hutton
The Parish Council agreed to request an extension to the reply deadline, so this could be discussed at the next meeting, as there are not documents on the portal.

20/10 TO REPORT PLANNING DECISIONS BY REYDALE DISTRICT COUNCIL:

- 19/00077/HOUSE Rose Cottage, 24 Main Street, Claxton Approved

20/11 TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:

- PS reported that a resident had written to RDC about the drainage issues and was awaiting a reply

20/12 TO REPORT MATTERS RAISED BY MEMBERS:

- PS would ask RDC Planning Enforcement for an update regarding the caravan

20/13 TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:

- Bookkeeping records for year ending 31 Mar 19 to date
FH circulated copies of the bank reconciliation dated 02Apr19 totalling £7554.34, along with an Income & Expenditure Report
- Financial Management - Internal Control, Asset Inspections, Internal/External Audits, GDPR
None
- To report matter raised with/by Yorkshire Local Councils Association
None
- To approve the following payments:

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|--------------|--------------|---------|--------|
| Parish Clerk | Salary | £145.75 | 100341 |
| YLCA | Subscription | £133.00 | 100342 |

20/14 TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON MONDAYS AT 7.30 P.M. IN THE VILLAGE HALL, SAND HUTTON AS:

The next meeting date was changed from Mon27May19 to Tue07May19 and would be as follows:

- 7.00 p.m. Annual Parish Meeting
- 7.15 p.m. Annual Parish Council Meeting
- 7.30 p.m. Parish Council Meeting

01Jul19, 12Aug19, 23Sep19, 04Nov19, 09Dec19

The Pensions Regulator "Duties Checker" - As it is an employer who must provide a pension:

- i) Confirm who to contact - Done (See minutes Mon28Sep15)
- ii) Choose a pension scheme - Done (See minutes Mon26Jun17)
- iii) Work out who to put into a pension - Done (See minutes Mon26Jun17)
- iv) Write to your staff - Done (See minutes Mon26Jun17)
- iv) Declare your compliance - Done (See minutes Mon14Aug17)

FERA CAR PARKING SCHEME REMINDER

If you live within the Parish and want to take advantage of FREE weekend parking at FERA visitors car park so you can catch the bus into York/the coast, please email the Parish Clerk with your name, full address and car registration number.