

CLAXTON & SAND HUTTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, SAND HUTTON ON MONDAY 06 AUGUST 2018 AT 7.30 P.M.

MEMBERS PRESENT:

Dr Caroline Hall (CH)

Donna Rankeillor* (DR)

Peter Stott (PS)

Mrs Jennie Whiteley (JW)

IN ATTENDANCE:

Fiona Hill (FH) – Parish Clerk

NYCC/RDC Cllr Caroline Goodrick (CG)

MEMBERS OF PUBLIC PRESENT:

2

* CR left after item 7.2

19/29 TO ACCEPT APOLOGIES FOR ABSENCE:
Nigel Davis (ND)

19/30 TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:
None

19/31 TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON MONDAY 25 JUNE 2018:
These minutes were approved and signed

19/32 TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:
Speed signs obscured by overgrown vegetations – NYCC authorized volunteers to clear and offered signage/hi-viz if required. **PS** had this equipment, so would do this work
Village Sign Name Plate (Missing) – NYCC would supply/fit a new one, one the Parish Council would have to pay for it, so FH had requested a quote.

19/33 TO CONSIDER ANY APPLICATIONS RECEIVED FOR THE VACANCY ON THE PARISH COUNCIL
None

19/34 TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC

- Dog Poo left and village green and Whinny Lane is an issue. **PS** would draft a poster to display. **DR** would put a post on the Facebook parish page. Residents were encouraged to take photos and report to Ryedale District Council Community Support Officer and North Yorkshire Police.
- Parking on pavements along Whinny Lane is another issue. **DR** would put a post on the Facebook parish page. Residents were encouraged to take photos and report to Ryedale District Council Community Support Officer and North Yorkshire Police.

19/35 TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:

- 1 Saturday Social (Sat06Oct18) –
DR would put a post on the Facebook parish page. **CH** would prepare promotional leaflets ready for the village show.
- 2 Communication - Village Website –
FH continues to upload documents on the NYCC Datasets. FH would speak to Martin, Greenhills IT about administering the website.
- 3 Highways – Speeding/Verge erosion
Two Claxton residents had completed the 95 Alive form and received a response recognizing speeding was an issue in the village. Nothing further was heard, so they contacted PCSO Nikki Pounder, who visited the site, with a speed gun and gave a demonstration. One of the residents had spoken to a North Yorkshire Police speed gun operative in Flaxton, who took his details to forward to his superiors about siting a van in Claxton & Sand Hutton, but it was understood that there were not suitable sites with clear required visibility. **FH** would email Community Watch asking to have the Speed Gun Training
- 4 Extreme Weather Issues - Flooding – NTR
- 5 Neighbourhood Watch (NHW) = NTR
- 6 War Memorial – NTR
- 7 Phone Box Refurbishments – Claxton (Adopted) / Sand Hutton (BT) – **PS** would remove Laurels from around the Claxton phone box. FH was awaiting a response from BT about obtaining permission to refurbish the Sand Hutton phone box

19/36 TO DISCUSS, IF NECESSARY, MATTERS RAISED WITH/BY:

- | | | |
|---|---------------------------------------|-----|
| 1 | North Yorkshire County Council (NYCC) | NTR |
| 2 | Ryedale District Council (RDC) | NTR |
| 3 | North Yorkshire Police (NYP) | NTR |
| 4 | Parish Liaison Meetings | NTR |

19/37 TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:

1. 18/00755/CAT Hoderness House, Main Street, Claxton
The Parish Council would not justify the felling of a tree, when no reason is given, as the application form has not been fully completed.

19/38 TO REPORT PLANNING DECISIONS BY REYDALE DISTRICT COUNCIL:

1. 18/00570/HOUSE Winthorpe, Main Street, Claxton Approved

19/39 TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:

1. NHS Yorkshire Ambulance Service

A letter had been received informing the Parish Council that YAS could no longer maintain the defibrillators, so must have ownership to the Parish Council. There was some confusion, as the Parish Council thought they already owned them, as they were purchased from Community Heartbeat. **FH** would contact Community Heartbeat to try and obtain clarification

2. A64 Hopgrove Scheme

Highways England had sent basic details of this scheme along with a request for Parish Council meeting dates, which FH had provided.

19/40 TO REPORT MATTERS RAISED BY MEMBERS:

The Parish Council had received a request for another dog bin in Sand Hutton, which was discussed, but it was felt that there was sufficient within the parish. Therefore, as Parish Councils now had to pay for all additional bins, this was felt not to be a priority at this stage.

19/41 TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:

1. Bookkeeping records for year ending 31 Mar 18 to date

FH circulated copies of the bank reconciliation, along with an Income & Expenditure Report

2. Financial Management - Internal Control, Asset Inspections, Internal/External Audits
NTR

3. General Data Protection Register (GDPR)

The Records Management Policy based on the YLCA template was adopted

4. To report matter raised with/by Yorkshire Local Councils Association

The Standing Orders 2018 YLCA template, with amendments by FH had been circulated, with a view to adoption at the next meeting.

5. To approve the following payments:

Parish Clerk	Salary	£145.75	100322
Parish Clerk	Salary	£145.75	100323
Zurich	Insurance	£257.60	100325
NYCC	Street Light Maintenance	£129.61	100325

19/42 TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON MONDAYS AT 7.30 P.M. IN THE VILLAGE HALL, SAND HUTTON AS:

10 September 2018

22 October 2018

03 December 2018

The Pensions Regulator "Duties Checker" - As it is an employer who must provide a pension:

- | | | |
|------|------------------------------------|---------------------------------|
| i) | Confirm who to contact | - Done (See minutes Mon28Sep15) |
| ii) | Choose a pension scheme | - Done (See minutes Mon26Jun17) |
| iii) | Work out who to put into a pension | - Done (See minutes Mon26Jun17) |
| iv) | Write to your staff | - Done (See minutes Mon26Jun17) |
| iv) | Declare your compliance | - Done (See minutes Mon14Aug17) |

FERA CAR PARKING SCHEME REMINDER

If you live within the Parish and want to take advantage of FREE weekend parking at FERA visitors car park so you can catch the bus into York/the coast, please email the Parish Clerk with your name, full address and car registration number.