

CLAXTON & SAND HUTTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, SAND HUTTON ON MONDAY 03 DECEMBER 2018 AT 7.30 P.M.

MEMBERS PRESENT:

Nigel Davis (ND)

Dr Caroline Hall (CH)

Donna Rankeillor (DR)

Peter Stott (PS)

Mrs Jennie Whiteley (JW)

IN ATTENDANCE:

Fiona Hill (FH) – Parish Clerk

MEMBERS OF PUBLIC PRESENT:

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19/71 TO ACCEPT APOLOGIES FOR ABSENCE:

None

19/72 TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:

None

19/73 TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON MONDAY 22 OCTOBER 2018:

These minutes were approved and signed

19/74 TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:

None

19/75 TO CONSIDER ANY APPLICATIONS RECEIVED FOR THE VACANCY ON THE PARISH COUNCIL

None – DR would put a post on Facebook

19/76 TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC

None

19/77 TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:

- 1 Saturday Social – Future dates 19Jan19, 11May19, 05Oct19
- 2 Communication - FH would research adding new pages on the website
- 3 Highways – Speeding/Verge erosion - NTR
- 4 Extreme Weather Issues - Flooding – NTR
- 5 Neighbourhood Watch (NHW) – NTR
- 6 War Memorial –
FH had obtained a quote from Burrows Davies of Strensall for £80.00 plus VAT for a valuation for insurance purposes. This was unanimously accepted.
- 7 Phone Box Refurbishments –
ND had removed the broken glass for the phone box in Claxton. Painting would probably be done in Spring 2019, due to the weather.

19/78 TO DISCUSS, IF NECESSARY, MATTERS RAISED WITH/BY:

- 1 North Yorkshire County Council (NYCC) NTR
- 2 Ryedale District Council (RDC) NTR
- 3 North Yorkshire Police (NYP) NTR
- 4 Parish Liaison Meetings – Wed12Dec18, 6.30 p.m., Ryedale House

19/79 TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:

None

19/80 TO REPORT PLANNING DECISIONS BY REYDALE DISTRICT COUNCIL:

None

19/81 TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:

None

19/82 TO REPORT MATTERS RAISED BY MEMBERS:

Potholes/Whinney Lane – These had been re-done, which was an improvement
Set Aside Land Tidy – JW had thanked Andrew Thompson for his recent work

19/83 TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:

1. Bookkeeping records for year ending 31 Mar 19 to date
FH circulated copies of the bank reconciliation totalling £10586.87, along with an
Income & Expenditure Report

2. Financial Management - Internal Control, Asset Inspections, Internal/External Audits, GDPR

2.1 To discuss budget/precept for 2019-2020

The Parish Council unanimously agreed the precept would be £5032. The draft
expenditure budget totals £5710, which would be confirmed at the January 2019
meeting.

3. To report matter raised with/by Yorkshire Local Councils Association

NTR

5. To approve the following payments:

Parish Clerk	Salary	£145.75	100328
HMRC	PAYE	£109.20	
	100329		
Parish Clerk	Home Work Allowance	£25.00	
	100330		

19/84 TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON MONDAYS AT 7.30 P.M. IN THE VILLAGE HALL, SAND HUTTON AS:

14Jan19, 25Feb19*,08Apr19, 27May19, 01Jul19,
12Aug19, 23Sep19, 04Nov19, 09Dec19

* FH is away on this date, so it was agreed that the meeting would be moved to Monday 04 March 2019.

The Pensions Regulator "Duties Checker" - As it is an employer who must provide a pension:		
i)	Confirm who to contact	- Done (See minutes Mon28Sep15)
ii)	Choose a pension scheme	- Done (See minutes Mon26Jun17)
iii)	Work out who to put into a pension	- Done (See minutes Mon26Jun17)
iv)	Write to your staff	- Done (See minutes Mon26Jun17)
iv)	Declare your compliance	- Done (See minutes Mon14Aug17)

FERA CAR PARKING SCHEME REMINDER

If you live within the Parish and want to take advantage of FREE weekend parking at FERA visitors car park so you can catch the bus into York/the coast, please email the Parish Clerk with your name, full address and car registration number.