

**CLAXTON & SAND HUTTON PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, SAND HUTTON ON MONDAY 14 JANUARY 2019 AT 7.30 P.M.**

**MEMBERS PRESENT:**

Nigel Davis (ND)                      Dr Caroline Hall (CH)                      Peter Stott (PS)  
Mrs Jennie Whiteley (JW)

**IN ATTENDANCE:**

Fiona Hill (FH) – Parish Clerk  
NYCC/RDC Cllr Caroline Goodrick (CG)

**MEMBERS OF PUBLIC PRESENT:**

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**19/85 TO ACCEPT APOLOGIES FOR ABSENCE:**

Ms Donna Rankeillor (DR)

**19/86 TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:**

PS – Grant request from Heritage Group – committee member

**19/87 TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON MONDAY 03 DECEMBER 2018:**

These minutes were approved and signed

**19/88 TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:**

None

**19/89 TO CONSIDER ANY APPLICATIONS RECEIVED FOR THE VACANCY ON THE PARISH COUNCIL**

None – CG may know someone who is interested

**19/90 TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC**

- Heritage Group had written to request a grant towards the cost of printing a book about the village. It was unanimously agreed to grant £100.00, proposed CH, seconded: ND
- CG pledged £300.00 towards the renovation of the telephone box in Claxton to use as an information centre, which will address social isolation within the parish.

**19/91 TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:**

- 1 Saturday Social – Future dates 19Jan19, 11May19, 05Oct19
- 2 Communication - FH would contact a parishioner who offered to assist
- 3 Highways – Speeding/Verge erosion – A speeding car had knocked over a post/sign on the village green, Sand Hutton
- 4 Extreme Weather Issues - Flooding – NTR
- 5 Neighbourhood Watch (NHW) – NTR

- 6 War Memorial – Burrows Davies had given an insurance valuation of £41500.00, so FH would speak to the insurance company.
- 7 Phone Box Refurbishments – NTR

**19/92 TO DISCUSS, IF NECESSARY, MATTERS RAISED WITH/BY:**

- 1 North Yorkshire County Council (NYCC) NTR
- 2 Ryedale District Council (RDC) NTR
- 3 North Yorkshire Police (NYP) NTR
- 4 Parish Liaison Meetings NTR

**19/93 TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:**

- 1. 18/01338/HOUSE Greystones, Main Street, Sand Hutton  
The Parish Council unanimously agreed that they had No Objection to the application, but felt that all new glass should be obscured.

18/01112/FUL The Old Forge Main Street Sand Hutton  
The Parish Council were only made aware of this application at the meeting tonight, so FH would email RDC to ask why details of this application were not sent to the Parish Council within the consultation period?

The deadline had expired, but the Parish Council felt they would have commented with concerns as follows:

- The who property must remain under one ownership.
- There is insufficient space, so on street parking could be an issue
- The drainage appears to be inadequate
- Any works on site should be limited to Mon-Fri 0800-1800, with no works on weekends and bank holidays

**19/94 TO REPORT PLANNING DECISIONS BY REYDALE DISTRICT COUNCIL:**

- 1. 18/01060/HOUSE The Nook, Upper Helmsley Approved

**19/95 TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:**

None

**19/96 TO REPORT MATTERS RAISED BY MEMBERS:**

None

**19/97 TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:**

- 1. Bookkeeping records for year ending 31 Mar 19 to date  
FH circulated copies of the bank reconciliation totalling £8436.14, along with an Income & Expenditure Report
- 2. Financial Management - Internal Control, Asset Inspections, Internal/External Audits, GDPR
- 2.1 To discuss budget/precept for 2019-2020  
The draft expenditure budget totals £5710 was confirmed

2.2 To discuss grass maintenance contract season 2019

The quote of £1600.00 from J&J Rycroft was unanimously accepted

3. To report matter raised with/by Yorkshire Local Councils Association  
FH highlighted some topics in the recent White Rose Update -  
Elections, Chairman between elections, PPL/PRS, precepts and  
Waste Licences.

4. To approve the following payments:

Parish Clerk	Salary	£145.75	100334
Parish Clerk	Salary	£145.75	100335
Burrows Davis	War Memorial Valuation	£96.00	
100336			
Heritage Group	Book Printing	£100.00	
100337			

**19/98 TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON  
MONDAYS AT 7.30 P.M. IN THE VILLAGE HALL, SAND HUTTON AS:**

04Mar19, 08Apr19, 27May19, 01Jul19, 12Aug19, 23Sep19, 04Nov19, 09Dec19

The Pensions Regulator "Duties Checker" - As it is an employer who must provide a pension:

- |      |                                    |                                 |
|------|------------------------------------|---------------------------------|
| i)   | Confirm who to contact             | - Done (See minutes Mon28Sep15) |
| ii)  | Choose a pension scheme            | - Done (See minutes Mon26Jun17) |
| iii) | Work out who to put into a pension | - Done (See minutes Mon26Jun17) |
| iv)  | Write to your staff                | - Done (See minutes Mon26Jun17) |
| iv)  | Declare your compliance            | - Done (See minutes Mon14Aug17) |

**FERA CAR PARKING SCHEME REMINDER**

If you live within the Parish and want to take advantage of FREE weekend parking at FERA visitors car park so you can catch the bus into York/the coast, please email the Parish Clerk with your name, full address and car registration number.