

CLAXTON & SAND HUTTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, SAND HUTTON ON MONDAY 10 SEPTEMBER 2018 AT 7.30 P.M.

MEMBERS PRESENT:

Nigel Davis (ND) Peter Stott (PS) Mrs Jennie Whiteley (JW)

IN ATTENDANCE:

Fiona Hill (FH) – Parish Clerk

MEMBERS OF PUBLIC PRESENT:

1

19/43 TO ACCEPT APOLOGIES FOR ABSENCE:

Dr Caroline Hall (CH) and Donna Rankeillor (DR)

19/44 TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:

ND, neighbour, planning application 18/00851/CAT

19/45 TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON MONDAY 06 AUGUST 2018:

These minutes were approved and signed

19/46 TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:

- Speed signs obscured by overgrown vegetations – ND/PS had cleared the vegetation and cleaned the signs
- Village Sign Name Plate (Missing) – NYCC had quoted £250.00. PS had obtained a quote from Health & Safety Signs of £62.34, so it was agreed to go ahead with this.
- Dog Fouling – some notices had been displayed and others would be displayed at “Hotspots”.
- Defibrillators – Yorkshire Ambulance Service had confirmed by email that they noted the defibs had been purchased from Community Heartbeat trust and were the property of the Parish Council, so all previous correspondence from YAS could be disregarded.

19/47 TO CONSIDER ANY APPLICATIONS RECEIVED FOR THE VACANCY ON THE PARISH COUNCIL

None

19/48 TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC

None

19/49 TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:

- 1 Saturday Social (Sat06Oct18) –
NTR
- 2 Communication - Village Website –
A meeting on Wed12Sep18 with Martin, Greenhills IT would deal with the hand-over of the parish website.
- 3 Highways – Speeding/Verge erosion
Jamie Smith, Collar Number 5008, Community Speed Watch Co-ordinator, Traffic Bureau, North Yorkshire Police had emailed as follows
“For Claxton, an enforcement outcome was decided for the Main Street. This is not a live site as of yet as we are still conducting site assessments. Once these have been approved, safety camera enforcement will commence”.
“For Sand Hutton, I am unable to find any complaints on our database. If you would like to enter these so the investigation process can begin on these roads, an online form is available on this link –
<https://northyorkshire.police.uk/what-we-do/road-policing/community-speed-watch/>”
PS would complete the form
- 4 Extreme Weather Issues - Flooding – NTR
- 5 Neighbourhood Watch (NHW) – NTR
- 6 War Memorial – **FH** would investigate who valued the war memorial in Strensall. **PS** would order a wreath for Remembrance Sunday
- 7 Phone Box Refurbishments – Claxton (Adopted) / Sand Hutton (BT) – ND/PS had removed the Laurels from around the Claxton phone box. ND would chase up Mile Pote regarding the refurbishment. BT had added Sand Hutton phone box to their paint schedule, but it would not be done this year. ND/PS would look at the Claxton Phone Box to assess how it could be used as an information centre.

19/50 TO DISCUSS, IF NECESSARY, MATTERS RAISED WITH/BY:

- | | | |
|---|---------------------------------------|-----|
| 1 | North Yorkshire County Council (NYCC) | NTR |
| 2 | Ryedale District Council (RDC) | NTR |
| 3 | North Yorkshire Police (NYP) | NTR |
| 4 | Parish Liaison Meetings | NTR |

19/51 TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:

1. 18/00851/CAT Whitwell Farm
No Objection, Unanimous
2. 18/00837/73 Fox Hill Park
No Objection, Unanimous

19/52 TO REPORT PLANNING DECISIONS BY REYDALE DISTRICT COUNCIL:

None

19/53 TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:

None

19/54 TO REPORT MATTERS RAISED BY MEMBERS:

A litter pick was arranged for Sat13Oct18, **PS** would organize promotion at Saturday Social. **FH** would contact RDC about loan of equipment.

19/55 TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:

1. Bookkeeping records for year ending 31 Mar 18 to date
FH circulated copies of the bank reconciliation, along with an Income & Expenditure Report
2. Financial Management - Internal Control, Asset Inspections, Internal/External Audits
NTR

3. General Data Protection Register (GDPR)

3.1 Privacy Policies

FH had prepared drafts based on the template in the YLCA toolkit and these were adopted

4. To report matter raised with/by Yorkshire Local Councils Association

4.1 Standing Orders 2018

These were adopted

5. To approve the following payments:

Parish Clerk	Salary	£145.75	100326
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19/56 TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON MONDAYS AT 7.30 P.M. IN THE VILLAGE HALL, SAND HUTTON AS:

22Oct18, 03Dec18, 14Jan19, 25Feb19, 08Apr19, 27May19, 01Jul19, 12Aug19, 23Sep19, 04Nov19, 09Dec19

The Pensions Regulator "Duties Checker" - As it is an employer who must provide a pension:

- | | | |
|------|------------------------------------|---------------------------------|
| i) | Confirm who to contact | - Done (See minutes Mon28Sep15) |
| ii) | Choose a pension scheme | - Done (See minutes Mon26Jun17) |
| iii) | Work out who to put into a pension | - Done (See minutes Mon26Jun17) |
| iv) | Write to your staff | - Done (See minutes Mon26Jun17) |
| iv) | Declare your compliance | - Done (See minutes Mon14Aug17) |

FERA CAR PARKING SCHEME REMINDER

If you live within the Parish and want to take advantage of FREE weekend parking at FERA visitors car park so you can catch the bus into York/the coast, please email the Parish Clerk with your name, full address and car registration number.

