

CLAXTON & SAND HUTTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, SAND HUTTON ON MONDAY 20 JANUARY 2020 AT 7.30 P.M.

MEMBERS PRESENT:

Mr Nigel Davies (ND) Mr Peter Stott (PS) Mrs Jennie Whiteley (JW)

IN ATTENDANCE:

Fiona Hill (FH) – Parish Clerk

MEMBERS OF PUBLIC PRESENT:

3

20/85 TO ACCEPT APOLOGIES FOR ABSENCE:

Dr Caroline Hall (CH) and Donna Rankeillor (DR)

20/86 TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA: None

20/87 TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON MONDAY 11 NOVEMBER 2019: These minutes were approved and signed

20/88 TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES: None

20/89 TO CONSIDER THE ORDINARY VACANCY FOLLOWING THE PARISH ELECTIONS (THU02MAY19): No expressions of interest received to date

20/90 TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC:

A parishioner asked if some of the grass could not be cut when the wild flowers were growing.

20/91 TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:

- 1 Saturday Social – This would take place on 25Jan20
- 2 Communication – FH had exchanged emails with Mr Fawcett about the website. It was unanimously agreed to accept his quote of £300.00 per year for alternative commercial hosting arrangements which includes back up and security arrangements. In addition, the cost of renewing the domain name will cost around £20.00 per year and this was unanimously agreed. For maintaining/moderating the site, he would charge £15.00 per hour or £360.00 per year and the Parish Council would ask him to assist when required based on the hourly rate, starting with to resolving the Contact Us problem.
- 3 Highways – Speeding – Claxton Against Speeding (CLASP) gave an update on work done since the last meeting.
- 4 Extreme Weather Issues - Flooding – NTR
- 5 Neighbourhood Watch (NHW) – NTR
- 6 Phone Box Refurbishments –

Claxton – it will be painted by the parish council a.s.a.p.
Sand Hutton – BT have advised it is on the list for this year

20/92 TO DISCUSS, IF NECESSARY, MATTERS RAISED WITH/BY:

- | | | |
|---|---|-----|
| 1 | North Yorkshire County Council (NYCC) | |
| | The Parish Council noted the letter regarding road closures | |
| 2 | Ryedale District Council (RDC) | NTR |
| 3 | North Yorkshire Police (NYP) | NTR |
| 4 | Parish Liaison Meetings | NTR |

20/93 TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:

- 19/01384/HOUSE - Alterations to dwelling to include the erection of single storey side garage extension together with formation of pitched roof over existing garage to allow conversion to additional domestic living accommodation with rendering and part timber cladding to front elevation @ Greystones Main Street Sand Hutton
No Objection, unanimous

20/94 TO REPORT PLANNING DECISIONS BY REYDALE DISTRICT COUNCIL: None

20/95 TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:

- Ryedale Food Bank – The Parish Council noted the content of an email offering to come to the village with their mobile van

20/96 TO REPORT MATTERS RAISED BY MEMBERS:

- The Parish Council would arrange a litter pick on Sat21Mar20 @ 1000

20/97 TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:

- Bookkeeping records for year ending 31 Mar 20 to date
FH circulated copies of the bank reconciliation along with an Income & Expenditure Report
- Financial Management - Internal Control, Asset Inspections, Internal/External Audits
ND would speak to a contractor about an alternative quote for grass-cutting
 - To agree precept and budget 2020/2021
The Parish Council unanimously agreed a precept of £5132.64
- To report matter raised with/by Yorkshire Local Councils Association - None
- To approve the following payments:

Parish Clerk	Salary	£152.52	100365
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20/98 TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON MONDAYS AT 7.30 P.M. IN THE VILLAGE HALL, SAND HUTTON AS:

The Pensions Regulator "Duties Checker" - As it is an employer who must provide a pension:			
i)	Confirm who to contact Mon28Sep15)	- Done	(See minutes
ii)	Choose a pension scheme Mon26Jun17)	- Done	(See minutes
iii)	Work out who to put into a pension Mon26Jun17)	- Done	(See minutes
iv)	Write to your staff Mon26Jun17)	- Done	(See minutes
iv)	Declare your compliance Mon14Aug17)	- Done	(See minutes

FERA CAR PARKING SCHEME REMINDER

If you live within the Parish and want to take advantage of FREE weekend parking at FERA visitors car park so you can catch the bus into York/the coast, please email the Parish Clerk with your name, full address and car registration number.