

**CLAXTON & SAND HUTTON PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, SAND HUTTON ON TUESDAY 07 MAY 2019 AT 7.30 P.M.**

**MEMBERS PRESENT:**

Mr Nigel Davies (ND)            Dr Caroline Hall (CH)            Miss Donna Rankeillor (DR)  
Mr Peter Stott (PS)            Mrs Jennie Whiteley (JW)

**IN ATTENDANCE:**

Fiona Hill (FH) – Parish Clerk

**MEMBERS OF PUBLIC PRESENT:**

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**20/15 TO ACCEPT APOLOGIES FOR ABSENCE:**

NYCC/RDC Cllr Caroline Goodrick (CG)

**20/16 TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:**

None

**20/17 TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON MONDAY 08 APRIL 2019:**

These minutes were approved and signed

**20/18 TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:**

FH would chase up a response from RDC about the caravan

**20/19 TO CONSIDER THE ORDINARY VACANCY FOLLOWING THE PARISH ELECTIONS (THU02MAY19)**

No expressions of interest received to date

**20/20 TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC**

The Parish Council had received a pleasant message of thanks from a parishioner for conducting the litter pick

**20/21 TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:**

- 1 Saturday Social – Future dates 11May19, 05Oct19  
CH reported that plans were going well
- 2 Communication –  
The website was still in desperate need of updating
- 3 Highways – Speeding/Verge erosion –  
The road works between A64 and Claxton are going well
- 4 Extreme Weather Issues - Flooding –  
The ongoing issues with drains in Sand Hutton were being addressed and NYCC Highways were assisting
- 5 Neighbourhood Watch (NHW) – NTR
- 6 War Memorial – NTR, this item could be removed
- 7 Phone Box Refurbishments – PS would chase up the contractor, if not progress DR volunteered to do the work

**20/22 TO DISCUSS, IF NECESSARY, MATTERS RAISED WITH/BY:**

- 1 North Yorkshire County Council (NYCC) NTR
- 2 Ryedale District Council (RDC) NTR
- 3 North Yorkshire Police (NYP) NTR
- 4 Parish Liaison Meetings NTR

**20/23 TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:**

- 1. 19/00370/OUT Land Adj Holly Lodge, Main Street, Claxton  
The Parish Council unanimously agreed No Objections
- 2. 19/00390/HOUSE Greystones, Main Street, Sand Hutton  
The Parish Council unanimously agreed No Objections
- 3. 19/00456/CAT 18 Main Street, Sand Hutton  
The Parish Council unanimously agreed No Objections

**20/24 TO REPORT PLANNING DECISIONS BY REYDALE DISTRICT COUNCIL:**

None

**20/25 TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:**

None

**20/26 TO REPORT MATTERS RAISED BY MEMBERS:**

None

**20/27 TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:**

- 1. Bookkeeping records for year ending 31 Mar 20 to date  
FH circulated copies of the bank reconciliation dated 07May19 totalling £7275.59, along with an Income & Expenditure Report
- 2. Financial Management - Internal Control, Asset Inspections, Internal/External Audits, GDPR  
Nothing to report

3. To report matter raised with/by Yorkshire Local Councils Association  
Nothing to report

4. To approve the following payments:

|              |          |         |        |
|--------------|----------|---------|--------|
| Parish Clerk | Salary   | £152.52 | 100343 |
| Parish Clerk | Expenses | £25.00  |        |
|              | 100344   |         |        |

**20/28 TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON MONDAYS AT 7.30 P.M. IN THE VILLAGE HALL, SAND HUTTON AS:**

01Jul19, 12Aug19, 23Sep19, 04Nov19, 09Dec19

| The Pensions Regulator "Duties Checker" - As it is an employer who must provide a pension: |                                    |                                 |
|--|------------------------------------|---------------------------------|
| i)   | Confirm who to contact             | - Done (See minutes Mon28Sep15) |
| ii)  | Choose a pension scheme            | - Done (See minutes Mon26Jun17) |
| iii)   | Work out who to put into a pension | - Done (See minutes Mon26Jun17) |
| iv)  | Write to your staff                | - Done (See minutes Mon26Jun17) |
| iv)  | Declare your compliance            | - Done (See minutes Mon14Aug17) |

FERA CAR PARKING SCHEME REMINDER

If you live within the Parish and want to take advantage of FREE weekend parking at FERA visitors car park so you can catch the bus into York/the coast, please email the Parish Clerk with your name, full address and car registration number.