

CLAXTON & SAND HUTTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, SAND HUTTON ON MONDAY 30 SEPTEMBER 2019 AT 7.30 P.M.

MEMBERS PRESENT:

Mr Nigel Davies (ND) Dr Caroline Hall (CH) Miss Donna Rankeillor (DR)
Mrs Jennie Whiteley (JW)

IN ATTENDANCE:

Fiona Hill (FH) – Parish Clerk
NYCC/RDC Cllr Caroline Goodrick (CG)

MEMBERS OF PUBLIC PRESENT:

5

Cllr Dr Hall was Madam Chairman for the meeting

20/57 TO ACCEPT APOLOGIES FOR ABSENCE: Mr Peter Stott (PS)

20/58 TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA: None

20/59 TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON MONDAY 12 AUGUST 2019: These minutes were approved and signed

20/60 TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES: None

20/61 TO CONSIDER THE ORDINARY VACANCY FOLLOWING THE PARISH ELECTIONS (THU02MAY19): No expressions of interest received to date

20/62 TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC: None

20/63 TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:

- 1 Saturday Social – Future dates 05Oct19 and 25Jan20 - Plans discussed
- 2 Communication – CH reported that Andrew Fawcett would be available to assist from November 2019. There may be a need to pay for an administrator/moderator, but the Parish Clerk would assist in the short term.
- 3 Highways – Speeding – “CLASP” (Claxton Against Speeding) had met again and for the next Parish Council meeting would present a list of requests. The Parish Council agreed CLASP should be a working group for the Parish Council, with an approved Terms of reference. PS had written to the NYP Traffic Bureau, but to date a response had not been received. CLASP would attend the Saturday Social and purchase more sign for litter bins.
- 4 Extreme Weather Issues - Flooding – Drainage works was in hand
- 5 Neighbourhood Watch (NHW) – CH would ask RDC at the Saturday Social
- 6 Phone Box Refurbishments – RD reported the painting was work in progress. The Parish Council unanimously approved up to £50.00 expenditure towards a pin board and leaflet holders

20/64 TO DISCUSS, IF NECESSARY, MATTERS RAISED WITH/BY:

- 1 North Yorkshire County Council (NYCC) NTR
- 2 Ryedale District Council (RDC) NTR
- 3 North Yorkshire Police (NYP) NTR
- 4 Parish Liaison Meetings NTR

20/65 TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:

- 1. 19/01032/HOUSE- Erection of single storey side extension @ The Bungalow, Hall Drive, Sand Hutton
No Objection, unanimous

20/66 TO REPORT PLANNING DECISIONS BY REYDALE DISTRICT COUNCIL: None

20/67 TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:

- 1. Yorkshire Marathon – Sunday 20 October 2019 – Letter content noted

20/68 TO REPORT MATTERS RAISED BY MEMBERS: None

20/69 TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:

- 1. Bookkeeping records for year ending 31 Mar 20 to date
FH circulated copies of the bank reconciliation along with an Income & Expenditure Report
- 2. Financial Management - Internal Control, Asset Inspections, Internal/External Audits - None
- 3. To report matter raised with/by Yorkshire Local Councils Association - None
- 4. To approve the following payments:

Parish Clerk	Salary	£152.52	100356
HMRC	PAYE		£114.00
	100357		

20/70 TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON MONDAYS AT 7.30 P.M. IN THE VILLAGE HALL, SAND HUTTON AS:

11Nov19*, 09Dec19, 20Jan20, 09Mar20, 06Apr20, 18Mar20, 29Jun20, 10Aug20, 21Sep20, 26Oct20, 07Dec20

* Please note change of date

The Pensions Regulator "Duties Checker" - As it is an employer who must provide a pension:			
i)	Confirm who to contact Mon28Sep15)	-	Done (See minutes)
ii)	Choose a pension scheme Mon26Jun17)	-	Done (See minutes)
iii)	Work out who to put into a pension Mon26Jun17)	-	Done (See minutes)

iv)	Write to your staff Mon26Jun17)	-	Done	(See	minutes
iv)	Declare your compliance Mon14Aug17)	-	Done	(See	minutes

FERA CAR PARKING SCHEME REMINDER

If you live within the Parish and want to take advantage of FREE weekend parking at FERA visitors car park so you can catch the bus into York/the coast, please email the Parish Clerk with your name, full address and car registration number.