

CLAXTON & SAND HUTTON PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD REMOTELY
ON MONDAY 21 SEPTEMBER 2020 AT 7.30 P.M.**

MEMBERS PRESENT:

Mr Nigel Davies

Dr Caroline Hall

Mr Peter Stott

Mrs Jennie Whiteley

IN ATTENDANCE:

Fiona Hill – Parish Clerk

MEMBERS OF PUBLIC PRESENT:

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21/21 TO ACCEPT APOLOGIES FOR ABSENCE:

None

**21/22 TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE
AGENDA:**

None

**21/23 TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON
MONDAY 20 JULY 2020:**

These minutes were approved and signed

21/24 TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:

None

**21/25 TO CONSIDER THE ORDINARY VACANCY FOLLOWING THE
PARISH ELECTIONS (THU02MAY19):**

The Parish Council would try posting on Facebook, as no expressions of interest had been received to date.

21/26 TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC:

The hedgerow between the school field and the pavement was in need of cutting and Cllr Stott, would speak to the school governing body.

21/27 TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:

1 Saturday Social – Currently on hold

2 Phone Box Refurbishments – Both had been painted, so agenda item could be removed.

21/28 TO DISCUSS, IF NECESSARY, MATTERS RAISED WITH/BY:

- 1 North Yorkshire County Council (NYCC)
Email received -
“We are currently in the process of updating our records for Parish Council grit bins. The intention is to provide our contractor with the information of which grit bins they need to replenish before the start of winter season 2020/21 as well as holding a current list in our office. As you will already be aware, North Yorkshire County Council can replenish the Parish Councils grit bins at the cost of £75 + VAT per bin and this will include a second refill for this season should it be required.
Please can you reply to this email if any of the grit bins within your area are the responsibility of the Parish Council and provide us with each location. You can also instruct us as to whether you require the bin to be replenished or not. This will not be done automatically as an invoice will be raised once the task is complete so we will need your authorisation. If your parish holds no responsibility for any of the grit bins, please accept my apologies and ignore this email”.
The Parish Council would reply advising that they had four grit bins:
 - Claxton - Kirk Balk Lane
 - Claxton - Whinney Lane/Greenhills
 - Sand Hutton - Outside school
 - Sand Hutton - On green near wellThe Parish Council will fill the bins, using existing stocks
- 2 Ryedale District Council (RDC) NTR
- 3 North Yorkshire Police (NYP) NTR
- 4 Parish Liaison Meetings Currently on hold

21/29 TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:

20/00814/CAT - Tree 1 Scots Pine - removal of one branch interfering with phone line and overhanging neighbours garden and one branch overhanging the pavement and road and Tree 2 Scots Pine - fell due to severe lean towards garage and driveway @ Ashtree House Main Street Claxton
Resolved – No Objections (Unanimous)

21/30 TO REPORT PLANNING DECISIONS BY REYDALE DISTRICT COUNCIL:

None

21/31 TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:

None

21/32 TO REPORT MATTERS RAISED BY MEMBERS:

Recently, there had been attempted car thefts in the villages

21/33 TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:

1. Bookkeeping records for year ending 31 Mar 20 to date

The Parish Clerk had circulated copies of the bank reconciliation along with an Income & Expenditure Report

2. Financial Management - Internal Control, Asset Inspections, Internal/External Audits

The Parish Clerk held up bank statements, so Cllrs could check the balances on screen.

3. To report matter raised with/by Yorkshire Local Councils Association – The White Rose Update is received fortnightly

4. To adopt/re-adopt policies

4.1 Business Continuity Plan

Resolved – Adopted (Unanimous)

5. To approve the following payments:

Resolved – Cllr Stott could purchase a wreath for war memorial

21/34 TO CONFIRM THE DATES OF THE FUTURE MEETINGS AS:

16Nov20, 18Jan21 15Mar21, 17May21, 19Jul21, 20Sep21, 15Nov21