

CLAXTON & SAND HUTTON PARISH COUNCIL

**MINUTES OF A PARISH COUNCIL MEETING HELD REMOTELY
ON MONDAY 01 JUNE 2020 AT 7.30PM**

Councillors Present: Nigel Davis (ND) Dr Caroline Hall (CH)
Peter Stott (PS) Jennie Whiteley (JW)

In Attendance: Fiona Hill (FH) - Parish Clerk

Public Present: 0

21/1 To receive apologies for absence and reasons given:

Parish Councillors Donna Rankeillor

21/2 To record declarations of interest in items on the agenda: None

21/3 To confirm the minutes of the meeting held on Monday 20 January 2020:

The minutes were approved

(The meetings planned for March/May 2020 were not convened, in accordance with the 2020 Regulations)

21/4 To discuss the Annual Governance and Accountability Return (AGAR) 2019/20

- 5.1 Resolved that Claxton & Sand Hutton Parish Council is exempt from external audit for the year 2019/20 as its annual turn-over does not exceed £25,000
- 5.2 Resolved that Annual Internal Audit Report for 2019/20 included at page 4 of the Annual Governance and Accountability Return 2019/20 be noted.
- 5.3 Resolved that Claxton & Sand Hutton Parish Council approve Section 1 Annual Governance Statement 2019/20 for Claxton & Sand Hutton Parish Council on page 5 of the Annual Governance and Accountability Return 2019/20.
- 5.4 Resolved that Claxton & Sand Hutton Parish Council approve Section 2 Section 2 - Accounting Statements 2019/20 for Claxton & Sand Hutton Parish Council on page 6 of the Annual Governance and Accountability Return 2019/20.
- 5.5 Resolved that, in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, [SI 2020/404 The Accounts and Audit \(Coronavirus\) \(Amendment\) Regulations 2020](#) and the Transparency Code for Smaller Authorities, Claxton & Sand Hutton Parish Council will publish the following documents on a public website:
 - Certificate of Exemption,
 - Annual Internal Audit Report 2019/20,
 - Section 1 – Annual Governance Statement 2019/20,
 - Section 2 – Accounting Statements 2019/20, page 6
 - Analysis of variances
 - Bank Reconciliation to 31 March 2020
 - Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

21/5 To ratify decisions made between meetings

1. 20/00304/HOUSE - Erection of a single storey flat roof extension to side of existing flat roof extension @ The Bungalow, Hall Drive, Sand Hutton
Resolved - Response submitted to RDC - "This property has just had a flat roofed extension completed on this side of the property. The new application will be far more obtrusive and as this property is located in the centre of the village (a conservation area), overlooking the village green, the Parish Council believes more consideration should be given to the "street -scene"- a flat-roofed extension is not appropriate here. If this application is given permission perhaps the existing roof line could be continued over the new extension....?" (Unanimous)
2. 20/00308/HOUSE - Alterations to dwelling to include the formation of pitched roof over existing garage to allow conversion to additional domestic living accommodation, erection of single storey side extension to form garage with first floor living accommodation above and erection of single storey rear extension with rendering and part timber cladding to front elevation (revised scheme to planning approval 19/01384/HOUSE dated 13.02.2020) @ Greystones Main Street, Sand Hutton
Resolved - Response submitted to RDC - "The Parish Council feel that a clearer plan from the outset would have been better as now we seem to have a piecemeal/planning creep type application. This latest incarnation may also have some boundary proximity issues but hopefully (despite current Covid 19 restrictions) Ryedale planning will look at this new application carefully". (Unanimous)

21/6 To report and make relevant recommendations on new planning applications:

1. 20/00419/HOUSE - Erection of single storey flat roof extension and erection of oak framed porch @ 1 Sand Hutton Court Sand Hutton
Resolved - Response to be submitted to RDC - No Objections (Unanimous)
2. 20/00457/HOUSE - Erection of single storey side extension and erection of rear conservatory following demolition of existing garage @ Whincott Whinny Lane Claxton
Resolved - Response to be submitted to RDC - No Objections (Unanimous)