

## CLAXTON & SAND HUTTON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, SAND HUTTON ON MONDAY 17 JANUARY 2022 AT 7.30 P.M.

#### MEMBERS PRESENT:

Mr Nigel Davies      Dr Caroline Hall      Mr Jon Rooke      Mr Colin Russell  
Mr Peter Stott

#### IN ATTENDANCE:

Fiona Hill – Parish Clerk

#### MEMBERS OF PUBLIC PRESENT:

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#### 22/45 a) To receive apologies for absence given in advance of the meeting:

Mrs Jennie Whiteley

#### b) To consider the approval of reasons given for absence:

Resolved – Approved (Unanimous)

#### 22/46 To record declarations of interest in items on the agenda: None

#### 22/47 To confirm the minutes of the meetings held on Monday 15 November 2021:

Resolved -Approved (Unanimous)

#### 22/48 To discuss matters arising from previous minutes:

Martin Brampton has agreed to host/administer the parish website for a cost of £100 per annum. Cllr Goodrick had pledged £250.00 from her locality budget towards the website.

#### 22/49 To receive any matters raised by members of public:

Cllrs noted the Forest Commission were conducting tree works around the parish

#### 22/50 To discuss, if necessary, long-standing matters:

- Saturday Social – NTR

#### 22/51 To discuss, if necessary, matter raised with/by:

- North Yorkshire County Council – NTR
- Ryedale District Council – NTR
- North Yorkshire Police – NTR
- Parish Liaison Meetings – NTR

#### 22/52 To report and make relevant recommendations on new planning applications:

- 21/01667/FUL – Erection of general purpose farm building for the storage of farm machinery @ Wold View, Stamford Bridge Road, Sand Hutton  
Resolved – No Objections, subject to limited hours of use limited daily from 0800 to 2000 (Unanimous)
- 22/00051/CAT – T1 Apple – Prune tree back to historical pollard points (reduction approx. 2 metres), T2 Acer – Prune tree back to historical pollard points (reduction approx. 2.5-3 metres), T3 Acer – Prune tree back to historical pollard points (reduction approx. 2 metres), T4 Spruce – Remove due to weak growth and poor shape, T5 Cherry – Remove due to tree being dead @ Townwell House, Main Street, Sand Hutton  
Resolved – No Objections (Unanimous)

**22/53 To ratify decisions made between meetings:**

21/01604/CAT - Trees according to submitted sketch plan - T5 Yew- Prune to reduce size by approximately 50% to encourage growth and create compact foliage, T6 Leyland Cypress- Prune carefully to reduce height by 50% to below gutter level and T7 Lawsons Cypress- Prune and reduce height by approximately two thirds to below the damaged foliage @ Park Gate, Upper Helmsley Road  
Resolved – No Objections (Unanimous)

**22/54 To report any new correspondence received by the council:** None

**22/55 To discuss/grant delegate powers – e.g. planning applicants**

The Parish Council did not delegate powers at this stage

**22/56 To receive matters raised by members:**

Litter Pick – Sat19Mar22 – Cllr Stott would collect equipment and take rubbish to tip

**22/57 To discuss matters raised by Parish Clerk/Responsible Financial Officer:**

- Bookkeeping records for year ending 31 March 2022 to date  
The Parish Clerk circulated around Cllrs the bank reconciliation totalling £9336.30, along with the cash book and income & expenditure report

- Budget/Precept 2022/2023

Resolved – A precept of £6347.00 was approved (Unanimous)

- Financial Management:

- To conduct internal control checks -

Cllrs conducted the checks and found everything in order

- To discuss internal audit report for year ended 31 March 2021 - NTR

- Matters raised with/by Yorkshire Local Councils Association – NTR

- Payment Approval –

J&J Rycroft	Grass Cutting 2021 Season	100396	£1980.00
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**22/58 To discuss/confirm the dates of the future meetings as:**

21Mar22, 16May22, 18Jul22, 19Sep22, 21Nov22