

CLAXTON & SAND HUTTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, SAND HUTTON ON MONDAY 30 JANUARY 2023 AT 7.30 P.M.

MEMBERS PRESENT:

Mr Nigel Davies

Dr Caroline Hall

Mrs Gill Gimes

Mr Mike Rickleton

Mr Jon Rooke

IN ATTENDANCE:

NYCC/RDC Cllr Caroline Goodrick

Fiona Hill – Parish Clerk

MEMBERS OF PUBLIC PRESENT:

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23/39 a) To receive apologies for absence given in advance of the meeting:

Mr Colin Russell

b) To consider the approval of reasons given for absence:

Resolved / Approved (Unanimous)

23/40 To record declarations of interest in items on the agenda:

22/01250/MFUL – Cllr Rooke, applicant

23/41 To confirm the minutes of the meetings held on Monday 21 November 2022:

Resolved / Approved (Unanimous)

23/42 To discuss matters arising from previous minutes: None

23/43 To receive any matters raised by members of public:

Cllr Goodrick would report issues raised by parishioners as follows – Drainage cleaning, Whinny Lane patching, Claxton white lining, Near caravan park standing water

23/44 To discuss, if necessary, long-standing matters:

- Saturday Social – 28Jan23 – went very well. Next one will be in May 2023
- Claxton Against Speeding / CLASP - the gates would arrive in 5 – 6 weeks

23/45 To discuss, if necessary, matter raised with/by:

- North Yorkshire County Council:
 - Street lighting energy increase – The Parish Council were still awaiting quotations.
- Ryedale District Council –
 - Update, 20/01195/MFULE, Erection of crematorium @ Land West of Gravel Pit Farm
The Parish Council noted the content of the letter dated 19Dec22 regarding the consultation about the Environment Impact Assessment Regulation.
- North Yorkshire Police – NTR

23/46 To report and make relevant recommendations on new planning applications:

- 22/01250/MFUL – Construction of a water storage reservoir for agricultural use @ White Syke Farm, Sand Hutton To Black Dike Plantation, Sand Hutton
Resolved / No Objection (Unanimous)
- 22/00593/FUL – Demolition of an agricultural building, realignment of internal access road, change of use of land from agricultural to form domestic curtilage, construction of car pots, alterations to an existing agricultural building and installation of a bund with fence above @ Gravel Pit Farm, Sand Hutton To Black Dike Plantation, Sand Hutton
Resolved / Objection (4 votes in favour and 1 abstention)
Associated wear and tear to the public highway by existing traffic from this site, which has left the road in a poor state.

Previous use of the site has resulted in excessive loud noise well after midnight by agricultural vehicles travelling through Sand Hutton. These vehicles would have travelled close to the proposed development.

Current maintenance of roads on the site, the roads are not well maintained and are covered in uneven deep muddy puddles.

23/47 To report any new correspondence received by the council:

- Salt Bins – Cllr Davies had checked the salts bins in Claxton. Cllrs Hall and Rickleton would check the ones in Sand Hutton.

Resolved – The Parish Council authorized Cllr Davies to spend up to £100.00 on more salt (Unanimous)

- The Yorkshire Classic 2023 – Saturday 25th March 2023 – Cllrs noted the content of the email including details of the event.

- Service Village Consultation

Claxton & Sand Hutton Parish Council would take a balanced view. The parish has a limited bus service, no shop, poor road connectivity, poor broadband, no gas. Limited development, to support the school etc may be acceptable, but large developments would not be an option.

23/48 To receive matters raised by members:

The Parish Council would organize a litter pick for Sunday 26th May 2023

23/49 To discuss matters raised by Parish Clerk/Responsible Financial Officer:

- Bookkeeping records for year ending 31 March 2022 to date

The Parish Clerk circulated a bank reconciliation totalling £13827.71, along with an income and expenditure report

- Financial Management – NTR

- Policy Review – The Parish Clerk had conducted a review of the Basic Governance and the Openness & Accountability policies as follows:

Basic Governance

Statutory Required (SR) Policies:

Standing Orders – Resolved / Adopted (Unanimous)

Financial Regulations – The version adopted 15Mar21 is still up to date, so no action required.

Code of Conduct - The version adopted 06May21 is still up to date, so no action required.

Committee Terms of Reference – Not required, as the Parish Council does not have any committees

Best Practice (BP) Policies:

Co-option Policy and procedure – YLCA have updated the guidance. If a person wishes to become a Parish Councillors and there is a vacancy, then they should be allowed to become a member. The only time the Parish Council has a choice is when there are more interested parties than vacancies. I have attached a template Co-option Policy, which gives a procedure to follow if necessary. In addition, I have attached a template Eligibility Checker.

The Parish Council does not require these - Member's Interests Log, Dispensation Request form, Member's Dispensations Log, Example of a Scheme for Members Allowances, Councillor attendance register, Planning register.

Openness & Accountability

In this section, there are two policies, which are a Statutory Requirement:

- ICO Model Publication Scheme

- Complaints Policy/Procedure

The rest are **Best Practice** policies:

- Recording of Meetings Policy

These have been adopted and will be uploaded to the website

The Parish Council needs any of these BP policies - FOI Policy, FOI Vexatious Requests Policy, Rules for public session, Example Social media Policy, Media/Communications Policy, Transparency Code compliance checklist

- Matters raised with/by Yorkshire Local Councils Association – NTR

- Payment Approval – None

23/50 To discuss/confirm the dates of the future meetings as:

2023 – 20Mar, 15May, 17Jul, 18Sep, 20Nov