

Sand Hutton and Claxton Village Hall Covid 19 Protocol

Sand Hutton and Claxton Village Hall Covid 19 Protocol V12 F 30.7.2022

Whilst the government ended restrictions on the 24th February Covid is still very prevalent in the community. The Village Hall Committee is still asking all users of the Village Hall for their assistance in protecting others, particularly those who are vulnerable, and themselves.

All Hirers must read this protocol and follow the guidance set out below

- 1. People with Covid 19 symptoms or unwell should not attend events in the Hall.**
- 2.** Those who have recently had COVID-19 should not attend the Hall until either a week has passed and they no longer have a temperature or they have two negative lateral flow tests on days 5 and 6.

People in Contact with those who have/recently had, Covid should take extra care to follow this protocol.
- 3. Hand sanitiser** is provided at 4 points in the Hall. You should use it on entry, exit, and as appropriate when in the Hall. Sanitising wipes are available in the entrance Hall. Please place used wipes in the bin provided.
- 4. Ventilation:** To help the circulation of fresh air please leave the exit and entry doors and some windows open, weather permitting, whilst the Hall is in use.
- 5. Social Distancing:** maintain social distancing as far a reasonably possible. Respect the fact that others may wish to take a more cautious approach than you and be conscious of not standing too close to people.
- 6. Face masks:** Whilst not required some people still prefer to use face masks when mixing with others indoors
- 7. Lateral Flow Tests:** for more crowded events, especially if there is to be dancing, hirers are encouraged to ask everyone attending to take a lateral flow test beforehand, as recommended in the "How to Stay Safe" guidance.
- 7. Kitchen:** In the interests of personal safety we recommend a maximum of two people in the kitchen at any time.
- 8. Toilets:** Anti-bacterial soap, a warm air hand dryer and paper towels are provided. Please place towels in the bin below the sink.
- 9. Cleaning and Sanitising:** the Hall is cleaned regularly
- 10. Rubbish:** All rubbish and cleaning waste should be placed in the black rubbish bags found under the kitchen sink. The black bags used should then be placed in the outside waste bin after your event.
- 11. After using the Hall and/or the Committee Room** please wipe down the tables and all other surfaces with which the group has come in contact and any equipment you have used. Tables can then be folded and returned to the shed if appropriate. Anti-bacterial cleaner, paper towels/wipes and rubbish bags specifically for this purpose are in the cupboard under the kitchen sink. Hirers are asked to report any items not available to the Booking Secretary

If the main Hall has been used please close all doors and windows.

Village Hall Committee